

A Business Meeting of the Board of Directors of the Saucon Valley School District was held on Tuesday, June 23, 2009 in the Campus Audion. Present were Directors Susan Baxter, Edward Inghrim, Michael Karabin, Lachlan Peeke, Ralph Puerta, and Sharon Stack. Directors Bartolet, Miller and Torrella were absent. Also present were Sandra G. Fellin, Ed.D., Superintendent; and David Bonenberger, Board Secretary. An Executive Session for the purpose of personnel, negotiations, and legal matters was held prior to the meeting.

- I. Call to the Order – *Mr. Ralph Puerta, President, presiding*
- II. Pledge of Allegiance
- III. Recording of Attendance – *Mr. David Bonenberger, Secretary*
6-present, 3-absent (Bartolet, Miller, Torrella)
- IV. Announcement of Executive Sessions –
June 23, 2009 – personnel, negotiations, and legal.
- V. Approval of Minutes – May 26, 2009 and June 9, 2009

Director Peeke, seconded by Director Stack, moved to approve the Minutes of May 26, 2009 and June 9, 2009. Vote: 6-yes, 0-no, 3-absent (Bartolet, Miller, Torrella)

- VI. Recognition
- VII. Presentation
- VIII. Superintendent's Report – *Dr. Sandra Fellin, Superintendent*
- IX. Citizens' Comments – Agenda Items Only – *Visitors should state their name and address.*
- X. Presentation of Bills – *David Bonenberger*
 - A. General Expenditures - \$245,588.82
 - B. Cafeteria Expenditures - \$53,054.43
 - C. Health Benefits - \$408,309.60

Director Peeke, seconded by Director Karabin, moved to approve the Presentation of Bills. Vote: 6-yes, (*Directors Baxter and Karabin abstained from Check #15629*) 0-no, 3-absent (Bartolet, Miller, Torrella).

- XI. Treasurer's Report – *Edward Inghrim/David Bonenberger*
 - A. Cash Investment and Bond Activity
 - B. Expansion Project Finance Report
 - C. Condensed Board Summary Report
 - D. Budget Transfer
 - E. Middle School Activity Report
 - F. High School Activity Report

Director Peeke, seconded by Director Inghrim, moved to approve the Treasurer's Report. Vote: 6-yes, 0-no, 3-absent (Bartolet, Miller, Torrella)

XII. Motion to Approve Agenda

Director Inghrim, seconded by Director Peeke, moved to approve the agenda with the addition of Personnel Item 14. Vote: 6-yes, 0-no, 3-absent (Bartolet, Miller, Torrella).

A. *Education*

1. Approve the following 2009-10 mini grants sponsored by the Saucon Valley Foundation for Educational Innovations. Description is attached.

Small Grant

"Getting From Where You Are to Where You Want To Be"

Director Peeke, seconded by Director Karabin, moved to approve Education Item 1. Vote: 6-yes, 0-no, 3-absent (Bartolet, Miller, Torrella)

2. Approve the second and final reading of the following policies:

Policy 114 – Gifted Education

Policy 249 – Bullying/Cyberbullying

Director Karabin, seconded by Director Peeke, moved to approve Education Item 2. Vote: 6-yes, 0-no, 3-absent (Bartolet, Miller, Torrella)

3. Approve the second draft of the athletic dual participation guidelines.

Director Inghrim, seconded by Director Karabin, moved to approve Education Item 3. Vote: 5-yes, 1-no (Peeke), 3 absent (Bartolet, Miller, Torrella)

B. *Personnel*

1. Approve the one year extension of the Act 93 agreement to expire June 30, 2010. Contract expired June 30, 2008.

Director Peeke, seconded by Director Stack, moved to approve Personnel Item 1. Vote: 6-yes, 0-no, 3-absent (Bartolet, Miller, Torrella)

2. Approve the following professional transfers effective the 2009-10 school year. There are no changes in salaries.
Sharon Bender from Grade 6 Science/Social Studies to Grade 6 Language Arts
Abbe Cox from Grade 3 to Grade 4
Lisa Curry from Grade 3 to Grade 2
Stacy Heckard from Grade 4 to Grade 5
Cheryl Kittle from Grade 6 to Grade 4
Ed Kolosky from Grade 5 to Grade 6
Erin Ruyak from Grade 3 to Grade 2
3. Approve the following long-term substitute. Salary based on the 2007-08 contract and is subject to change following approval of the 2008-09 contract.
Amanda Hay as middle school gifted/enrichment teacher beginning August 25, 2009 and continue until January 1, 2010. Ms. Hay's salary will be \$39,878 (Bachelors, Step 1), which will be prorated for the number of days worked. She is replacing Frances Marsilio, who will be on maternity leave during this time.
4. Approve Glenn Brown as the District Home School Visitor at a salary of \$25 per hour for a maximum of 100 hours for the 2009-2010 school year.
5. Approve the attached conference/travel requests.

Director Peeke, seconded by Director Karabin, moved to approve Personnel Item 5. Vote: 6-yes, 0-no, 3-absent (Bartolet, Miller, Torrella)

6. Approve the following 2008-2009 substitute:
Carly Shields – Health and Physical Education

7. Approve the following marching band consultants for the 2009-10 school year: (Click on name for attachment)
Edwin Bachman – Percussions Instructor – Salary not to exceed \$4,500
Robert Frey – Drill Instructor/Assistant Band Director – Salary not to exceed \$1,100
Dale Hillegass – Assistant Drill Instructor – Salary not to exceed \$1,500
Michael O’Connell – Design and Write Drills – Salary not to exceed \$2,000

Director Peeke, seconded by Director Inghrim, moved to approve Personnel Item 7. Vote: 6-yes, 0-no, 3-absent (Bartolet, Miller, Torrella)

8. Approve Deena Blazka as a Substitute Instructional Assistant to be employed on a “call as needed” basis at an hourly rate of \$9.70, no benefits, for the 2009-2010 school year.
9. Approve Barbara Krukowski as a Substitute Non-Instructional Assistant in the Copy Center, to be employed on a “call as needed” basis at an hourly rate of \$9.70, no benefits, for the 2009-2010 school year.
10. Approve Catherine Schreder as an Instructional Assistant with salary and benefits per the terms of the Educational Support Staff Agreement effective August 28, 2009. *(replacing Kristen Mannon, who resigned)*
11. Approve Eric Meyers as a Non-Instructional Assistant with salary and benefits per the terms of the Educational Support Staff Agreement effective August 28, 2009. *(replacing Janet Frankenfield, who was transferred)*
12. Approve Tyler Buddock as a 2009 District Summer Employee to be paid \$10/hour, no benefits, not to exceed 40 days of employment. (Mr. Buddock is replacing Lori Kern.)

13. Approve the resignation of Kristin Miller, high school mathematics teacher, effective August 26, 2009.

Director Peeke, seconded by Director Karabin, moved to approve Personnel Item 13. Vote: 6-yes, 0-no, 3-absent (Bartolet, Miller, Torrella)

14. Approve the termination of Employee #257.

Director Peeke, seconded by Director Inghrim, moved to approve Personnel Item 14. Vote: 6-yes, 0-no, 3-absent (Bartolet, Miller, Torrella)

Director Karabin, seconded by Director Inghrim, moved to approve Personnel Items 2,3,4,6,8,9,10,11, and 12. Vote: 6-yes, 0-no, 3-absent (Bartolet, Miller, Torrella)

C. *Facilities*

A. Discussion of Locker Facilities

The cost out for material :

Construction supplies \$3,500

4 ea double sided vinyl coated benches at \$343 = \$1,372

2 ea 4X6 white boards at \$312.50 = \$ 625

Labor - 15 work days to complete and can be done as time allows

Total cost: \$5,497 plus labor (compared to the \$14,000 quote price)

Director Karabin, seconded by Director Baxter, moved to approve Facilities Discussion Item A. Vote: 6-yes, 0-no, 3-absent (Bartolet, Miller, Torrella)

D. *Finance*

1. Approve the Agreement between Berkheimer Outsourcing, Inc. and the District to provide real estate tax vendor services for the period beginning July 1, 2009 and ending June 30, 2010. Berkheimer Outsourcing Agreement.

2. Approve the Agreement between H. A. Berkheimer, Inc. and the District to name H. A. Berkheimer, Inc. as elected tax collector for the Saucon Valley School District for the period beginning July 1, 2009 and ending June 30, 2010. H. A. Berkheimer, Inc. Agreement

Director Peeke, seconded by Director Inghrim, moved to approve Finance Items 1 and 2. Vote: 6-yes, 0-no, 3-absent (Bartolet, Miller, Torrella)

3. Approve the 2009-2010 Homestead and Farmstead Exclusion Resolution based on the school district real estate tax rate of 51.74 with an exclusion for each approved homestead and farmstead in the amount of \$3,525. 2009-10 Homestead and Farm Resolution.

Director Peeke, seconded by Director Karabin, moved to approve Finance Item 3. Vote: 6-yes, 0-no, 3-absent (Bartolet, Miller, Torrella)

4. Approve the Senior Citizens Property Tax Rebate Resolution of 2009. Tax Rebate Resolution.

Director Peeke, seconded by Director Karabin, moved to approve Finance Item 4. Vote: 6-yes, 0-no, 3-absent (Bartolet, Miller, Torrella)

5. Approve the attached list of vendors and charges which represent District Contracts that are renewed annually.

Note: Finance Item 5 will be on the next board agenda with documents attached.

6. Approve the award of bid through the Pennsylvania Education Joint Purchasing Council to Inergy Propane, LLC (Farm & Home Oil Company), P.O. Box 60, Milton, PA for the purchase of unleaded gasoline based on spot pricing plus a fixed transportation cost of \$0.3975 per gallon and off-road diesel based on spot pricing plus a fixed transportation cost of \$0.289 per gallon.
7. Approve the award of bid for Athletic Supplies in the amount of \$23,803.87.
8. Approve the award of bid for Custodial Supplies in the amount of \$23,781.83.

9. Approve the award of bid for General Supplies in the amount of \$21,537.08.

Director Inghrim, seconded by Director Peeke, moved to approve Finance Items 6, 7, 8, and 9. Vote: 6-yes, 0-no, 3-absent (Bartolet, Miller, Torrella)

10. Approve the attached listing of surplus/obsolete materials, i.e., World Globe, which are no longer in working condition. Surplus District Materials

11. Approve the attached listing of obsolete Technology Equipment.

Director Peeke, seconded by Director Inghrim, moved to approve Finance Items 10 and 11. Vote: 6-yes, 0-no, 3-absent (Bartolet, Miller, Torrella)

E. *Community Outreach*

No report or recommendations.

1. The next meeting of the Saucon Valley Partnership is scheduled August 12, 2009 at 7 pm at Lower Saucon Township.

F. Bethlehem Area Vo-Tech School – Lachlan Peeke/Sharon Stack
(Meetings are first Tuesday of every month)

G. Colonial Intermediate Unit – Susan Baxter
(Meetings are fourth Wednesday of every month)

H. PSBA – Susan Baxter/Sandra Miller

I. Northampton Community College – Charles Bartolet
(Meetings are first Thursday of every month)

J. Hellertown/Lower Saucon Chamber of Commerce – Michael Karabin

K. New Business

XIII. Solicitor's Report

XIV. Citizen's Inquiries and Comments – *Visitors should state their name and address.*

XV. Announcements

Future Meetings ~

July 28, 2009 – 7:30 pm – Business Meeting
High School Audion

August 11, 2009 – 7:30 pm – Business Meeting
High School Audion

XVI. Motion to Adjourn Meeting

Director Inghrim, seconded by Director Peeke, moved to adjourn the meeting. Vote: 6-yes, 0-no, 3-absent (Bartolet, Miller, Torrella). Time: 8:36 PM.

ATTEST: _____
Secretary

President