

A Business Meeting of the Board of Directors of the Saucon Valley School District was held on Tuesday, November 25, 2008 in the Campus Audion. Present were Directors Charles Bartolet, Susan Baxter, Michael Karabin, Sandra Miller, Lachlan Peeke, Ralph Puerta, and Sharon Stack. Directors Edward Inghrim and George Torrella were absent. Others present were Sandra G. Fellin, Ed.D., Superintendent; and David Bonenberger, Board Secretary.

An Executive Session for the purpose of personnel, negotiations, and legal matters.

- I. Call to the Order – *Mr. Ralph Puerta, President, presiding*
- II. Pledge of Allegiance
- III. Recording of Attendance – *Mr. David Bonenberger, Secretary*
7-present, 2-absent (Inghrim, Torrella)
- IV. Announcement of Executive Sessions –
November 25, 2008 – Personnel, Negotiations, and Legal
- V. Approval of Minutes – None
- VI. Recognition
 - A. Cross Country – Boys 3rd Place District XI AA
Girls Colonial League and District XI AA Champions
State Qualifiers: Girls' Team & Matt Barndt
 - B. Soccer – Colonial League Champions
- VII. Presentation
 - A. PSSA Science – James Deegan
- VIII. Superintendent's Report – *Dr. Sandra Fellin, Superintendent*
 - A. Award of Keystone Awards – Elementary School and High School
- IX. Citizens' Comments – Agenda Items Only – *Visitors should state their name and address.*
- X. Presentation of Bills – *David Bonenberger*
 - A. General Expenditures - \$487,005.07
 - B. Cafeteria Expenditures - \$61,193.19
 - C. Health Benefits - \$259,476.89

Director Peeke, seconded by Director Miller, moved to approve the Presentation of Bills. Vote: 7-yes, 0-no, 2-absent (Inghrim, Torrella).

XI. Treasurer's Report – *Edward Inghrim/David Bonenberger*

- A. Cash Investment and Bond Activity
- B. Expansion Project Finance Report
- C. Budget Transfers
- D. Middle School Activity Report October, 2008
- E. High School Activity Report October, 2008

Director Peeke, seconded by Director Miller, moved to approve the Treasurer's Report. Vote: 7-yes, 0-no, 2-absent (Inghrim, Torrella)

XII. Motion to Approve Agenda

Director Peeke, seconded by Director Miller, moved to approve the agenda. Vote: 7-yes, 0-no, 2-absent (Inghrim, Torrella).

A. *Education*

- 1. Approve the final reading of the Student Assistance Program Policy

Director Peeke, seconded by Director Karabin, moved to approve Education Item 1. Vote: 7-yes, 0-no, 2-absent (Inghrim, Torrella)

- 2. Approve the first reading of the High School Program of Studies for 2009-2010.

Director Peeke, seconded by Director Miller, moved to approve Education Item 2. Vote: 6-yes, 1-no (Baxter), 2-absent (Inghrim, Torrella)

B. *Personnel*

- 1. Approve the resignation of Moira O'Connor, Supervisor of Special Education, effective January 11, 2009.

Director Bartolet, seconded by Director Peeke, moved to approve Personnel Item 1. Vote: 7-yes, 0-no, 2-absent (Inghrim, Torrella)

2. Approve the following as volunteer chaperones for the Elementary School Ski Club:

Gerry Demko
Vivian Demko
Karen Kemper
Greg Kemper
Brett Lemay
Joanna Lemay
Bill Leidlich

3. Approve the following support staff substitutes:

Mary Anne Oddo as a Substitute Cafeteria Worker, to be employed on a "call as needed" basis at an hourly rate of \$9.52, no benefits, effective November 26, 2008.

Jodie Morgan as a Substitute Assistant, to be employed on a "call as needed" basis at an hourly rate of \$9.70, no benefits, effective immediately.

Judd Good as a Substitute Custodian, to be employed on a "call as needed" basis at an hourly rate of \$10.09, no benefits, effective immediately.

4. Approve the following leave without pays:

Ruthann Mann, MS math teacher – June 18, 2009
Dennis Schuyler, transportation – December 9-11, 2009

5. Approve the following 2008-09 substitutes:

Peter Kerr - English
Joan Phelan – Emergency

Director Bartolet, seconded by Director Peeke, moved to approve Personnel Items 2, 3, 4, and 5. Vote: 7-yes, 0-no, 2-absent (Inghrim, Torrella)

C. Facilities

A. Project-by-project development of bid specifications by TAS for each project in priority sequence:

- I. Security at Administration Offices
- II. Field House Modifications
- III. High School Additional Classrooms
- IV. High School Office Renovations
- V. High School Locker Replacement
- VI. High School Vestibule at Gym

1. Approve a one-year extension of the Land Development Improvement Agreement for the Saucon Valley School District Campus to June 4, 2009. Land Development Extension Agreement.

Director Peeke, seconded by Director Miller, moved to approve Facilities Item 1. Vote: 7-yes, 0-no, 2-absent (Inghrim, Torrella)

2. Approve the construction cost estimates:

- I. Security at Administrative Offices - \$25,000-\$30,000
- II. Field House Modifications - \$1,500,000-\$2,000,000
- III. High School Additional Classrooms - \$2,000,000-\$3,000,000
- IV. High School Office Renovations - \$2,500,000-\$3,100,00
- V. High School Locker Replacement - \$50,000-\$150,000
- VI. High School Vestibule at Gym - \$1,500,000-\$2,000,000

Director Peeke, seconded by Director Miller, moved to approve Facilities Item 2. Vote: 7-yes, 0-no, 2-absent (Inghrim, Torrella)

D. Finance

A. 2009-2010 Budget Timeline for 2008-2009 School Year

2009-2010 Budget Timeline for 2008-2009 School Year	
January 29, 2009 (110 days prior to primary election)	<i>District Deadline</i> to have 2009-2010 Proposed Preliminary Budget available for public inspection; or adopt a Resolution not to raise the rate of any tax by more than its index.
February 3, 2009 (5 days after Resolution adoption)	<i>District Deadline</i> to submit adopted Resolution and proposed tax rate increases to the Department of Education.
February 8, 2009 (10 days prior to Preliminary Budget adoption deadline)	<i>District Deadline</i> to give public notice of intent to adopt the 2009-2010 Preliminary Budget unless a Resolution was adopted indicating that it will not raise the rate of any tax by more than its index.
February 13, 2009 (10 days after receipt of Resolution)	<i>Department of Education Deadline</i> to notify districts that adopted a Resolution whether the 2009-2010 proposed tax rates are equal to or less than their index.
February 18, 2009 (90 days prior to primary election)	<i>District Deadline</i> to adopt the 2009-2010 Preliminary Budget unless a Resolution was adopted.
February 23, 2009 (85 days prior to primary election)	<i>District Deadline</i> to submit 2009-2010 Preliminary Budget containing proposed tax rate increases to the Department of Education.
February 26, 2009 (1 week prior to filing of request for referendum exception)	<i>District Deadline</i> to publish notice in newspaper of intent to file petition with the Court of Common Pleas or to request approval from the Department of Education for a referendum exception.
March 5, 2009 (75 days prior to primary election)	<i>District Deadline</i> to seek approval from Court of Common Pleas or the Department of Education for referendum exceptions requiring their approval.
March 20, 2009 (60 days prior to primary election)	<i>District Deadline</i> to submit referendum question seeking voter approval of tax rate increase in excess of index to the County Board of Elections, unless request for referendum exception has been submitted to the Court of Common Pleas or the Department of Education. <i>If the school district's proposed tax rate increase would exceed their Index even if all of its referendum exception requests were approved, and if it intends to submit a referendum question for that part of the tax rate increase, it must do so by this date.</i>
March 25, 2009 (55 days prior to primary election)	<i>Deadline for Court of Common Pleas or Department of Education</i> to issue ruling on school district's petition for referendum exception.

<p>March 30, 2009 (50 days prior to primary election)</p>	<p><i>District Deadline</i>, if the Court of Common Pleas or Department of Education denies all or part of the school district's request for referendum exception, to submit to the County Board of Elections a referendum question seeking voter approval of tax rate increase in excess of index for the portion of the referendum exception request denied.</p>
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1. Approve the attached Resolution to Adopt a 403(b) Plan Document. 403(b) Plan Board Resolution - 403(b) Adoption Agreement - 403(b) Plan Document

Director Bartolet, seconded by Director Miller, moved to approve Finance Item 1. Vote: 7-yes, 0-no, 2-absent (Inghrim, Torrella).

2. Approve Resolution No. 1 of 2008 providing local economic revitalization tax assistance within deteriorated areas with the City of Bethlehem pursuant to the Local Economic Revitalization Tax Assistance Act.
LERTA Resolution No.1 of 2008

Director Miller, seconded by Director Peeke, moved to approve Finance Item 2. Vote: 4-yes, 3-no (Baxter, Miller, Puerta), 2-absent (Inghrim, Torrella)

3. Approve the designation of \$2.8 million by the Board of Directors from the fund balance of the General Fund for anticipated retirement and post-retirement costs including health care benefits in anticipation of the actuarial study required by GASB 45, retroactive to June 30, 2008.

Director Peeke, seconded by Director Karabin, moved to approve Finance Item 3. Vote: 7-yes, 0-no, 2-absent (Inghrim, Torrella).

E.. *Community Outreach*

1. The next meeting of the Saucon Valley Partnership is scheduled December 10, 2008 at 7 pm at Saucon Valley School District.

F. Bethlehem Area Vo-Tech School – Lachlan Peeke/Sharon Stack
(Meetings are first Tuesday of every month)

- G. Colonial Intermediate Unit – Susan Baxter
(Meetings are fourth Wednesday of every month)
- H. PSBA – Susan Baxter/Sandra Miller
- I. Northampton Community College – Charles Bartolet
(Meetings are first Thursday of every month)
- J. Hellertown/Lower Saucon Chamber of Commerce – Michael Karabin
- K. New Business

Director Bartolet, seconded by Director Baxter, moved to request a detail of revenues and expenditures for athletic events. Vote: 7-yes, 0-no, 2-absent (Inghrim, Torrella)

- XIII. Solicitor’s Report
- XIV. Citizen’s Inquiries and Comments – *Visitors should state their name and address.*
- XV. Announcements

Future Meetings ~

December 2, 2008 – 6 pm – Reorganization Meeting
High School Audion

December 9, 2008 – 7:30 pm – Business Meeting
High School Audion

- XVI. Motion to Adjourn Meeting

Director Bartolet, seconded by Director Stack, moved to adjourn the meeting.
Vote: 7-yes, 0-no, 2-absent (Inghrim, Torrella). Time: 9:45PM

ATTEST: _____
Secretary President