

A Business Meeting of the Board of Directors of the Saucon Valley School District was held on Tuesday, November 11, 2008 in the Campus Audion. Present were Directors Charles Bartolet, Susan Baxter, Michael Karabin, Sandra Miller, Lachlan Peeke, Ralph Puerta, Sharon Stack, and George Torrella (arrived at 7:36PM). Director Edward Inghrim was absent. Others present were Sandra G. Fellin, Ed.D., Superintendent; and David Bonenberger, Board Secretary.

An Executive Session for the purpose of personnel, negotiations, and legal matters was held prior to the meeting.

II. Pledge of Allegiance

III. Recording of Attendance – *Mr. David Bonenberger, Secretary*  
7-present, 2-absent (Inghrim, Torrella arrived at 7:36PM)

IV. Announcement of Executive Sessions –  
November 11, 2008 – Personnel, Negotiations, and Legal

V. Approval of Minutes – October 21, 2008

Director Bartolet, seconded by Director Karabin, moved to approve the Minutes of October 21, 2008. Vote: 7-yes, 0-no, 2-absent (Inghrim, Torrella)

VI. Recognition

VII. Presentation –

- A. Northampton Community College 2009 Budget Presentation -  
Dr. Arthur Scott
- B. Discussion of LERTA (*Local Economic Revitalization Tax Assistance*)  
Kathy Vossough, Deputy Director Economic Development, City of Bethlehem
- C. Mathematics Review Update – Carl Atkinson

VIII. Superintendent's Report – *Dr. Sandra Fellin, Superintendent*

IX. Citizens' Comments – Agenda Items Only – *Visitors should state their name and address.*

X. Presentation of Bills – *David Bonenberger*

A General Expenditures – \$1,359,684.61

Director Miller, seconded by Director Bartolet, moved to approve the Presentation of Bills. Vote: 6-yes, 0-no, 1-absent (Inghrim), 2-abstentions (Baxter, Karabin)

XI. Treasurer's Report – *Edward Inghrim/David Bonenberger*

## XII. Motion to Approve Agenda

Director Peeke, seconded by Director Miller, moved to approve the agenda.  
Vote: 8-yes, 0-no, 1-absent (Inghrim)

A. *Education*

## A. Review of Draft 2009-2010 School Calendar

1. Approve the following 2008-09 mini grants sponsored by the Saucon Valley Foundation for Educational Innovations. Descriptions are attached.

Small Grants  
Stock Market Game  
Creative Writing Club  
Day Out  
Landscaping  
Blackboard  
Art Club  
Mock Trial  
Study of Bones  
Instrumental Clinics

Director Peeke, seconded by Director Bartolet, moved to approve Education Item 1. Vote: 8-yes, 0-no, 1-absent (Inghrim)

B. *Personnel*

1. Approve the following retirement effective at the end of the 2008-09 school year:

Karen Swartz – Reading Coordinator K-8

2. Approve the following maternity leave:

Jennifer Sakelarides, fifth grade teacher, beginning December 2, 2008. She intends to use 10 sick days prior to starting FMLA. An additional 20.5 sick days will run concurrently with FMLA. Mrs. Sakelarides plans on returning to her teaching duties at the end of her FMLA.

3. Approve the attached conference/travel requests.

Director Bartolet, seconded by Director Miller, moved to approve Personnel Item 3. Vote: 8-yes, 0-no, 1-absent (Inghrim)

4. Approve the following additions to the 2008-2009 substitute list.

Patricia Barry - Emergency  
Kiersten Dalonzo – Emergency  
James Gill - Emergency  
Teresa Judd – Elementary  
Olivia Vellios – Emergency

5. Approve Lorraine Torella as primary math tutor for 500 hours at an hourly rate of \$13.49 as determined by the Accountability Grant for the 2008-09 school year. Mrs. Torella will be paid the contracted rate for instructional assistants.

Director Peeke, seconded by Director Miller, moved to approve Personnel Item 5. Vote: 7-yes, 0-no, 1-abstention (Torrella), 1-absent (Inghrim).

6. Approve the following as homebound teacher for the 2008-09 school year:

Erin Ruyak

7. Approve the following leaves without pay:

Sheri Herman, middle school instructional assistant, for the week of January 12-16, 2009. Mrs. Herman will be using January 12-14 as personal days.

Diane Smith, food service department, for the week of June 15-18, 2009. Mrs. Smith will be using June 15-16 as personal days.

8. Approve the following mentor beginning December 19, 2008. The \$500 salary will be pro-rated for the remainder of the year.

Mentor	Inductee
Melissa Janis	Colleen Whitehead

9. Approve Julie Anne Sands as a Substitute Custodian, to be employed on a “call as needed” basis at an hourly rate of \$10.09, no benefits, effective immediately.

10. Approve Tara Reccek as a Substitute Cafeteria Worker, to be employed on a “call as needed” basis at an hourly rate of \$9.52, no benefits, effective November 12, 2008.

11. Approve Heather Stauffer as a consultant for occupational therapy (OT) services for the 2008-09 school year. Consultant agreement and costs are attached.

Director Peeke, seconded by Director Miller, moved to approve Personnel Item 11. Vote: 8-yes, 0-no, 1-absent (Inghrim)

12. Approve the following 2008-09 winter coaches. Salaries are based on the 2007-08 contract.

Boys' Basketball:

Head Varsity Coach – Matt Brown - \$6,865.00  
Head JV Coach – Sean Thomson - \$4,805.00  
Assist. Coach – Don Benner - \$3,430.00  
Head Middle School Coach – Rick Haas - \$2,750.00  
Assist. JV/Varsity Coach – Todd Lipp - \$2,745.00  
Assist. Middle School Coach – Tim Murphy - \$2,412.00  
Assist. JV/Varsity Coach – Glenn Brown – Volunteer  
Assist. Coach – Angel Figueroa – Volunteer

Girls' Basketball:

Head Varsity Coach – Craig Mogel - \$6,865.00  
Assist. Varsity Coach – Dustin Webb - \$4,805.00  
Assist. JV Coach – Amber Ziemba - \$3,430.00  
Assistant Coach – Abbe Cox - \$2,745.00  
Head Middle School Coach – Ron Jones - \$2,750.00  
Assist. Middle School Coach – Martin Lewis - \$2,412.00

Wrestling:

Head Varsity Coach – Chad Shirk - \$6,865.00  
Assist. Varsity Coach – Andrew Koch - \$4,805.00  
Head Middle School Coach – Ryan Fluck - \$3,775.00  
Assist. Middle School Coach – Mason Messinger - \$3,088.00  
Assist. Coach – Chris Fluck – Volunteer  
Assist. Coach – Bobby Bisson – Volunteer

Swimming:

Head Varsity Coach – Ed Kolosky - \$4,805.00  
Assist. Varsity Coach – Lachlan Peeke – Volunteer

Cheerleading:

Head Varsity Coach – Nancy Harte - \$2,745.00  
JV Coach – Janelle Chunko - \$1,829.00  
Co Middle School Coach – Lindsay Muzyka - \$1,029.50  
Co Middle School Coach – Lisa Magaragal - \$1,029.50

Director Bartolet, seconded by Director Miller, moved to approve Personnel Item 12. Vote: 7-yes, 0-no, 1-abstention (Peeke), 1-absent (Inghrim).

13. Approve Kristie Pinczok as elementary instructional assistant effective November 12, 2008. Mrs. Pinczok is entitled to salary and benefits per the current instructional assistant contract. Mrs. Pinczok is replacing Kristen Pazzaglia, who resigned.

Director Bartolet, seconded by Director Peeke, moved to approve Personnel Item 13. Vote: 8-yes, 0-no, 1-absent (Inghrim)

Director Peeke, seconded by Director Miller, moved to approve Personnel Items 1,2,4,6,7,8,9, and 10. Vote: 8-yes, 0-no, 1-absent (Inghrim)

C. *Facilities*

- A. Discussion of Facilities Plan
  - B. Discussion of District/PASBO Transportation Study
1. Approve a Waiver of Fee for the use of District buildings, facilities and equipment by Saucon Valley Youth Basketball, Inc. (*formerly part of Saucon Valley Youth Sports*)
  2. Declare 24 warped wooden scooters as surplus.

Director Peeke, seconded by Director Bartolet, moved to approve Facilities Items 1 and 2. Vote: 8-yes, 0-no, 1-absent (Inghrim)

## D. Finance

## A. LERTA Resolution – Resolution No.2 of 2007

## B. 2009-2010 Budget Timeline for 2008-2009 School Year

2009-2010 Budget Timeline for 2008-2009 School Year	
January 29, 2009 (110 days prior to primary election)	<i>District Deadline</i> to have 2009-2010 Proposed Preliminary Budget available for public inspection; or adopt a Resolution not to raise the rate of any tax by more than its index.
February 3, 2009 (5 days after Resolution adoption)	<i>District Deadline</i> to submit adopted Resolution and proposed tax rate increases to the Department of Education.
February 8, 2009 (10 days prior to Preliminary Budget adoption deadline)	<i>District Deadline</i> to give public notice of intent to adopt the 2009-2010 Preliminary Budget unless a Resolution was adopted indicating that it will not raise the rate of any tax by more than its index.
February 13, 2009 (10 days after receipt of Resolution)	<i>Department of Education Deadline</i> to notify districts that adopted a Resolution whether the 2009-2010 proposed tax rates are equal to or less than their index.
February 18, 2009 (90 days prior to primary election)	<i>District Deadline</i> to adopt the 2009-2010 Preliminary Budget unless a Resolution was adopted.
February 23, 2009 (85 days prior to primary election)	<i>District Deadline</i> to submit 2009-2010 Preliminary Budget containing proposed tax rate increases to the Department of Education.
February 26, 2009 (1 week prior to filing of request for referendum exception)	<i>District Deadline</i> to publish notice in newspaper of intent to file petition with the Court of Common Pleas or to request approval from the Department of Education for a referendum exception.
March 5, 2009 (75 days prior to primary election)	<i>District Deadline</i> to seek approval from Court of Common Pleas or the Department of Education for referendum exceptions requiring their approval.
March 20, 2009 (60 days prior to primary election)	<i>District Deadline</i> to submit referendum question seeking voter approval of tax rate increase in excess of index to the County Board of Elections, unless request for referendum exception has been submitted to the Court of Common Pleas or the Department of Education. <i>If the school district's proposed tax rate increase would exceed their Index even if all of its referendum exception requests were approved, and if it intends to submit a referendum question for that part of the tax rate increase, it must do so by this date.</i>
March 25, 2009 (55 days prior to primary election)	<i>Deadline for Court of Common Pleas or Department of Education</i> to issue ruling on school district's petition for referendum exception.
March 30, 2009 (50 days prior to primary election)	<i>District Deadline</i> , if the Court of Common Pleas or Department of Education denies all or part of the school district's request for referendum exception, to submit to the County Board of Elections a referendum question seeking voter approval of tax rate increase in excess of index for the portion of the referendum exception request denied.

E. *Community Outreach*

- 1. The next meeting of the Saucon Valley Partnership is scheduled November 12, 2008 at 7 pm at Lower Saucon Township Hall.

F. Bethlehem Area Vo-Tech School – Lachlan Peeke/Sharon Stack  
*(Meetings are first Tuesday of every month)*

- 1. On Saturday, Nov 8<sup>th</sup>, an auction was held for the sale of the Bethlehem Vo-Tech student constructed house. There was no successful bidder.

G. Colonial Intermediate Unit – Susan Baxter  
*(Meetings are fourth Wednesday of every month)*

H. PSBA – Susan Baxter/Sandra Miller

I. Northampton Community College – Charles Bartolet  
*(Meetings are first Thursday of every month)*

J. Hellertown/Lower Saucon Chamber of Commerce – Michael Karabin

K. New Business

XIII. Solicitor's Report

XIV. Citizen's Inquiries and Comments – *Visitors should state their name and address.*

XV. Announcements

Future Meetings ~

November 25, 2008 – 7:30 pm – Business Meeting  
High School Audion

December 2, 2008 – 6 pm – Reorganization Meeting  
High School Audion

December 9 or 16, 2008 – 7:30 pm – Business Meeting  
High School Audion

XVI. Motion to Adjourn Meeting

Director Bartolet, seconded by Director Miller, moved to adjourn the meeting. Vote: 8-yes, 0-no, 1-absent (Inghrim) Time: 9:40PM

ATTEST: \_\_\_\_\_  
Secretary

\_\_\_\_\_  
President