

A Business Meeting of the Board of Directors of the Saucon Valley School District was held on Tuesday, May 26, 2009 in the Campus Audion. Present were Directors Charles Bartolet, Susan Baxter, Edward Inghrim, Lachlan Peeke, Ralph Puerta, and George Torrella. Directors Karabin, Miller, and Stack (arrived at 7:40PM) were absent. Also present were Sandra G. Fellin, Ed.D., Superintendent; and David Bonenberger, Board Secretary. An Executive Session for the purpose of personnel, negotiations, and legal matters was held prior to the meeting.

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- I. Call to the Order – *Mr. Ralph Puerta, President, presiding*
- II. Pledge of Allegiance
- III. Recording of Attendance – *Mr. David Bonenberger, Secretary*
6-present, 3-absent (Karabin, Miller, Stack (arrived at 7:40PM))
- IV. Announcement of Executive Sessions –
- V. Approval of Minutes – Minutes April 28, 2009 and Minutes May 12, 2009

Director Inghrim, seconded by Director Bartolet, moved to approve the Minutes from April 28, 2008 and May 12, 2009. Vote: 6-yes, 0-no, 3-absent (Karabin, Miller, Stack)

- VI. Recognition –
 - A. Reading Olympics –

Rachel Altemose	Giacomo Pazzaglia
Helen Chi	Yale Rosin
Marissa Chib	Cayla Schaffer
Ceci Freed	Elizabeth Schaffer
Alex Gardiner	Richard Weddigen
Maggie Hofstaedter	Candice Ziegler
Alessandra Pazzaglia	
 - B. Autism Speaks Fundraiser – National Junior Honor Society
 - C. Bethlehem Public Poetry Contest Award – Anthony Masucci
 - D. Spelling Bee Winner – Matthew Baciocco
 - E. Geography Bee Winner – Daxton Scholl
 - F. Adoption of Animals at Philadelphia Zoo –
Courage & Determination Teams
 - G. Juvenile Diabetes Association Fundraiser –
SV Middle School Student Council

- H. Pocono Academic Challenge –
 - Amy Carr Cayla Schaffer
 - Cassandra Estojak Daxton Scholl
 - Debbie Martin Katherine Smeltzer
 - Rachel Moyer Joey Stack
 - Maria Sanchez
- I. Joshua Malik, owner of Joshua Tree, volunteered his staff to help clean up the elementary courtyard

VII. Presentation –

- A. Drop Out Presentation
- B. PSSA Survey Review

VIII. Superintendent's Report – *Dr. Sandra Fellin, Superintendent*

IX. Citizens' Comments – Agenda Items Only – *Visitors should state their name and address.*

X. Presentation of Bills – *David Bonenberger*

- A. General Expenditures - \$309,834.22
- B. Cafeteria Expenditures - \$373,760.61
- C. Health Expenditures - \$267,496.07

Director Peeke, seconded by Director Inghrim, moved to approve the Presentation of Bills. Vote: 7-yes, 0-no, 2-absent (Karabin, Miller)

XI. Treasurer's Report – *Edward Inghrim/David Bonenberger*

- A. Cash Investment and Bond Activity
- B. Expansion Project Finance Report
- C. Condensed Board Summary Report
- D. Budget Transfer

Director Peeke, seconded by Director Inghrim, moved to approve the Treasurer's Report. Vote: 7-yes, 0-no, 2-absent (Karabin, Miller)

XII. Motion to Approve Agenda

Director Peeke, seconded by Director Inghrim, moved to approve the Agenda with the removal of Personnel Item #7, Professional Transfers. Vote: 7-yes, 0-no, 2-absent (Karabin, Miller).

A. *Education*

1. Approve the first reading of the following policies:
Policy 114 – Gifted Education
Policy 249 – Bullying/Cyberbullying

Director Peeke, seconded by Director Stack, moved to approve Education Item 1. Vote: 7-yes, 0-no, 2-absent (Karabin, Miller)

2. Approve the new website vendor, Finalsite. The total cost is \$18,000 for the first year and \$17,250 each year for years 2-5. (Attachment)

Director Bartolet, seconded by Director Peeke, moved to approve Education Item 2. Vote: 7-ys, 0-no, 2-absent (Karabin, Miller)

B. *Personnel*

1. Approve the following professional appointment. Salary based on the 2007-08 contract and is subject to change following approval of the new professional contract.
Lara McCarthy as K-8 reading coordinator effective August 25, 2009, at a salary of \$56,836 (M+18, Step 6). Mrs. McCarthy is replacing Karen Swartz, who will be retiring in June, 2009.
2. Approve the following maternity leave:
Courtney Best, elementary special education teacher, beginning April 30, 2009. She intends to use 10 sick days prior to starting FMLA and five additional sick days will run concurrently with FMLA. Mrs. Best will return to her teaching duties approximately June 15, 2009.
3. Approve the following 2009 Fall coaches. Salaries are based on the 2007-08 contract and are subject to change following approval of the new professional contract.
Field Hockey:
Sarah Denzel – Head Coach – \$4,805
Alice Friend – Specialty Coach – \$685
Joanna Lemay – Head MS Coach – \$2,745
Amber Ziemba – Assistant MS Coach – \$2,412
Assistant Var/JV Coach – Vacant

Boys Soccer:

Mel Moyer III – Head Coach – \$4,805
Mel Moyer Jr. – Assistant Coach – \$1,544
Carlos Coelho – Assistant Coach – \$1,544
Kerry Kemmerer – Head MS Coach – \$2,745
Tim Mann – Assistant Coach - \$1,206
Matt DeLade – Assistant Coach – \$1,206
Mike Peck – Assistant Coach – Volunteer

Cross Country:

Ed Kolosky – Head Coach – \$3,430
John Polefka – Assistant Coach – 2,745

Golf:

Scott Roberts – Head Coach – \$3,430
Keith Dalious – Assistant Coach – Volunteer

Girls' Volleyball:

Brianne Barona – Head Coach – \$4,118
Jessica McCarroll – Assistant Coach – \$2,745
Denise Filo – Assistant Coach – Volunteer
Dave Miller – Assistant Coach – Volunteer

Football:

Matt Evancho – Head Coach – \$7,894
Keith Riefenstahl – Assistant Coach – \$5,148
Ed Chromczak – Assistant Coach – \$5,148
Kris Ontranto – Assistant Coach – \$5,148
Phil Sams – Assistant Coach – \$4,166
Jeremy Kittek – Assistant Coach – \$4,166
Jason Stem – Head MS Coach – \$3,295
Chris Fluck – Assistant MS Coach – \$2,059
Jon Bortz – Assistant MS Coach – Volunteer
Gerry Demko – Equipment Manager – \$2,059

Fall Cheerleading:

Nancy Harte – Head Coach – \$2,745
Janelle Chunko – Assistant/JV Coach – \$1,829
Middle School Head Coach – Vacant

Girls' Tennis:

Joanne Ochse – Head Coach – \$3,775.00
Michael Krentz – Assistant Coach – Volunteer
Stevie Ochse – Conditioning Coach – Volunteer
Deanna Buhay – Assistant Coach – Volunteer

Director Peeke, seconded by Director Bartolet, moved to approve Personnel Item 3.

Director Baxter made a motion to remove Cheerleading from Personnel Item 3. Vote: 5-yes, 2-no (Peeke, Torrella), 2-absent (Karabin, Miller)

Director Baxter, seconded by Director Stack, moved to Table Personnel Item 3 until the next board meeting. Vote: 4-yes, 3-no (Bartolet, Peeke, Puerta), 2-absent (Karabin, Miller).

Personnel Item 3 was tabled, to be included on the next board meeting agenda.

4. Approve the second reading of the following job descriptions:

Food Service Coordinator, which incorporates the responsibilities of the Head Cashier position.

Food Service Manager which incorporates ordering all food for the school cafeterias, formerly done by the Food Service Coordinator.

Director Inghrim, seconded by Director Bartolet, moved to approve Personnel Item 4. Vote: 6-yes, 1-no (Peeke), 2-absent (Karabin, Miller).

5. Accept the retirement notice of Barbara A. Krukowski, K-12 Copy Center, effective August 31, 2009.

6. Approve the transfer of Janet Frankenfield from non-instructional assistant to K-12 copy center position effective September 1, 2009. There is no change to her salary. She is replacing Barbara Krukowski who will be retiring.

- ~~7. Approve the following professional transfers effective the 2009-10 school year. There is no change in salaries. Laura Tooker from 5-8 Coordinator of Academic Services to Pre Algebra 8 (pending passing of Math Praxis) Kerry Schultz from Pre Algebra 8 to 5-8 Coordinator of Academic Services~~
(This item was removed from the agenda)

8. Approve Francis J. Kelly as a Substitute Bus Driver, to be employed on a "call as needed" basis at \$10/hour for riding and \$15.22 for driving, effective immediately.
9. Approve the following 2008-2009 substitutes:
Jessica Reinsmith – Social Studies
Jessica Swartz – Elementary
10. Approve the attached conference/travel requests.

Director Bartolet, seconded by Director Inghrim, moved to approve Personnel Item 10. Vote: 7-yes, 0-no, 2-absent (Karabin, Miller).

11. Approve the following non-instructional assistant.
Kevin Petrucelli, high school, effective May 27, 2009. Salary and benefits per the terms of the Educational Support Staff Agreement. Mr. Petrucelli replacing Stacey Siran, who recently resigned.

Director Baxter, seconded by Director Stack, moved to approve Personnel Items 1, 2, 5, 6, 8, 9, and 11. Vote: 7-yes, 0-no, 2-absent (Karabin, Miller)

C. *Facilities*

Items/Projects for Discussion and Possible Resolution

- A. Provident Energy Consulting LLC
Provident Client Services Agreement

This item will be moved to the next board meeting for action.

1. Approve a request from Dr. Susan Ackermann on behalf of the Hellertown Enhancement Project to waive the facility rental fee for use of the High School Auditorium if there is inclement weather for the Second Sunday Concerts scheduled for June 14, 2009, July 12, 2009, and August 9, 2009.

Director Peeke, seconded by Director Stack, moved to approve Facilities Item 1. Vote: 7-yes, 0-no, 2-absent (Karabin, Miller)

D. Finance

A. 2009-2010 Budget Timeline for 2008-2009 School Year

2009-2010 Budget Timeline for 2008-2009 School Year	
January 27, 2009 Board Meeting	Adoption of 2009-2010 Preliminary Budget in the amount of \$39,583,938; Millage Rate 52.04 <i>Note: The deadline to adopt the preliminary budget was February 18, 2009</i>
April 28, 2009 Board Meeting	Adoption of 2009-2010 Proposed Final Budget <i>Note: The deadline to adopt the proposed final budget and mail certification of use of PDE-2028 to the Department of Education is no later than May 31, 2009</i>
May 19, 2009	Deadline to make 2009-2010 Proposed Final Budget available for public inspection on PDE-2028. <i>Note: The deadline to make the Proposed Final Budget available for public inspection is 20 days prior to the final budget adoption.</i>
May 29, 2009	Deadline to offer public notice of intent to adopt the 2009-2010 Final Budget <i>Note: The deadline to offer public notice of intent to adopt the final budget is 10 days prior to final budget adoption</i>
June 9, 2009 Board Meeting	Adoption of the 2009-2010 Final Budget <i>Note: The deadline to adopt the final budget is June 30, 2009.</i>

1. Approve giving the Business Manager the authority to commit to rollover contracts not to exceed \$10,000 and notify the board of all rollover contracts.

Director Peeke, seconded by Director Stack, moved to approve Finance Item 1. Vote: 6-yes, 1-no (Bartolet), 2-absent (Karabin, Miller)

2. Approve the award of bid for paper/janitorial products through the Northampton-Monroe-Pike County Joint Purchasing Board in the amount of \$57,156.20 for 2009-2010.

Director Peeke, seconded by Director Inghrim, moved to approve Finance Item 2. Vote: 7-yes, 0-no, 2-absent (Karabin, Miller)

E. *Community Outreach*

No report or recommendations.

- 1. The next meeting of the Saucon Valley Partnership is scheduled June 10, 2009 at 7 pm at Saucon Valley School District.

F. Bethlehem Area Vo-Tech School – Lachlan Peeke/Sharon Stack
(Meetings are first Tuesday of every month)

G. Colonial Intermediate Unit – Susan Baxter
(Meetings are fourth Wednesday of every month)

H. PSBA – Susan Baxter/Sandra Miller

I. Northampton Community College – Charles Bartolet
(Meetings are first Thursday of every month)

J. Hellertown/Lower Saucon Chamber of Commerce – Michael Karabin

K. New Business

XIII. Solicitor’s Report

XIV. Citizen’s Inquiries and Comments – *Visitors should state their name and address.*

XV. Announcements

Future Meetings ~

June 9, 2009 – 7:30 pm – Business Meeting - High School Audion

June 23, 2009 – 7:30 pm – Business Meeting - High School Audion

XVI. Motion to Adjourn Meeting

Director Bartolet, seconded by Director Stack, moved to adjourn the meeting.

Vote: 7-yes, 0-no 2-absent (Karabin, Miller)

Time: 9:47PM

ATTEST: _____
Secretary

President