

A Business Meeting of the Board of Directors of the Saucon Valley School District was held on Tuesday, April 28, 2009 in the Campus Audion. Present were Directors Charles Bartolet, Susan Baxter, Edward Inghrim, Michael Karabin, Sandra Miller (arrived at 7:43PM), Lachlan Peeke, Ralph Puerta, Sharon Stack and George Torrella. Also present were Sandra G. Fellin, Ed.D., Superintendent; and David Bonenberger, Board Secretary. An Executive Session for the purpose of personnel, negotiations, and legal matters was held prior to the meeting.

- I. Call to the Order – *Mr. Ralph Puerta, President, presiding*
- II. Pledge of Allegiance
- III. Recording of Attendance – *Mr. David Bonenberger, Secretary*
8-present, 1-absent (*Director Miller arrived at 7:43PM*)
- IV. Announcement of Executive Sessions –
April 28, 2009 – Personnel, Negotiations, and Legal
- V. Approval of Minutes – April 14, 2009

Director Stack, seconded by Director Peeke, moved to approve the Minutes from April 14, 2009. Vote: 8-yes, 0-no, 1-absent (Miller)

- VI. Recognition -
 - A. PA State SkillsUSA Competition Gold Medal Winners –
 - Wayne Miller – Fire Fighting
 - Shawn Kozak – Residential Plumbing
 - B. 2009 District XI AA Wrestling Scholar Athlete of the Year – Brandon Palik
 - C. 2009 High School Mentors –

Kierstyn Bryan	Brandon Hill	Erin Ruhl
Tatianna Campia	Carlie Lambert	Courtney Rust
Hannah Chromczak	Heather Logan	Savanna Saul
Kyle Clark	Natalie Magan	Gabrielle Thompson
Maggie Cressman	Anna McAloon	Erika Welz
Melissa Diehl	Analiiese O’Toole	Jon Young
Lindsay Ditemore	Bethany Raudenbush	Alicia Zagwoski

- VII. Presentations –
 - A. 2007-08 Audit Presentation
Alan C. France – France, Anderson, Basile, and Company, P.C.
 - B. Bethlehem Area Vocational Technical School Bond Issue Refunding
Scott Shearer, Public Financial Management, Vo-Tech Authority Financial Advisor
Kevin Reid, King/Spry, Vo-Tech Authority Bond Counsel
 - C. Classrooms for the Future Grant – Rita Chuhuran and James Colbert

- VIII. Superintendent's Report – *Dr. Sandra Fellin, Superintendent*
- IX. Citizens' Comments – Agenda Items Only – *Visitors should state their name and address.*
- X. Presentation of Bills – *David Bonenberger*
 - A. General Expenditures - \$408,703.97
 - B. Cafeteria Expenditures - \$64,732.24
 - C. Health Benefits - \$340,411.14

Director Miller, seconded by Director Peeke, moved to approve the Presentation of Bills. Vote: 9-yes, 0-no.

- XI. Treasurer's Report – *Edward Inghrim/David Bonenberger*
 - A. Cash Investment and Bond Activity
 - B. Expansion Project Finance Report
 - C. Condensed Board Summary Report
 - D. Budget Transfer -

Director Peeke, seconded by Director Miller, moved to approve the Treasurer's Report. Vote: 9-yes, 0-no.

- XII. Motion to Approve Agenda

Director Bartolet, seconded by Director Inghrim, moved to approve the agenda. Vote: 9-yes, 0-no.

- A. *Education*

- 1. Approve the first review of the following high school textbook: This textbook is tentatively in the preliminary 2009-10 budget.
 - Course Title – Web Page Design
 - Textbook Title – Adobe® Dreamweaver® CS4 – Illustrated
 - Text Replaces – FrontPage – Illustrated
 - Approximate Cost Per Book - \$29.00
 - Number of Books – 35

Director Peeke, seconded by Director Karabin, moved to approve Education Item 1. Vote: 9-yes, 0-no.

2. Approve the first review of the following middle school textbook: This textbook is tentatively in the preliminary 2009-10 budget.

Course Title – 8th Grade Social Studies

Textbook Title – History Alive! The United States Through
Industrialism

Text Replaces – The American Nation

Approximate Cost Per Book - \$58

Number of Books - 60

Director Peeke, seconded by Director Karabin, moved to approve Education Item 2. Vote: 9-yes, 0-no.

3. Approve the second review of the following high school textbooks: All textbooks are tentatively in the preliminary 2009-10 budget.

Course Title – Career Explorations

Textbook Title – Discovering Your Career

Text Replaces – None

Approximate Cost Per Book - \$52

Number of Books - 35

Course Title – Sports & Entertainment Marketing (New Course)

Textbook Title – Sports and Entertainment Marketing

Text Replaces – None

Approximate Cost Per Book - \$53

Number of Books - 35

Course Title – Entrepreneurship (New Course)

Textbook Title – Entrepreneurship: Ideas in Action

Text Replaces – None

Approximate Cost Per Book - \$50

Number of Books - 60

Course Title – Money Management

Textbook Title – Business Principles & Management

Text Replaces – Intro to Business

Approximate Cost Per Book - \$65

Number of Books - 70

Director Peeke, seconded by Director Miller, moved to approve Education Item 3. Vote: 9-yes, 0-no.

4. Approve the changes to the 2009-10 high school handbook.

Director Bartolet, seconded by Director Miller, moved to approve Education Item 4. Vote: 6-yes, 3-no (Baxter, Karabin, Peeke) *Note: Director Baxter requested review of handbook by the District Solicitor.*

B. *Personnel*

1. Approve the following leaves without pay:
Beth Meredith, instructional assistant, on May 8, 2009 and May 11, 2009. Ms. Meredith will be using a personal day on Thursday, May 7, 2009.
Rick Meyers, transportation, on May 7, 8, & 11, 2009. Mr. Meyers will be using personal days on May 5 & 6, 2009.
2. Approve the following to be employed as District summer Workers for 2009 at an hourly rate of \$10, no benefits, not to exceed 40 days of employment:
Bus Cleaners – Rose Glass, Steve Hanner, Ginger Hill, Lori Kern, Karen Werner, Gale Zaino
Custodians – Kelly Albertson, Carol Edinger, Betty Fenstermacher, Dale Frankenfield, Mary Seip
Office Filing – Michelle Chavar, James Harhart
Painting – Matt Diehl, Rick Meyers, Jonathan Pearson, Stanley Smith
Weeding/Outside Painting – Jim Cressman, Dave Haynes
3. Approve the following 2009 Summer Learning Academy elementary teachers. Salary is per the current professional contract - \$35 per hour.
Reading – Heather Borger
Math - Achieve Standards – Andrew Romano
Math - Maintain Standards – Stephanie Laudenslager
Writing - Achieve Standards – Jamie McFadden
Writing - Maintain Standards – Stephanie Laudenslager
Sunday – Jasmine Foreman
Kindergarten – Amanda Gercie
Preschool (incoming K class) – Leah Mickey

Earobics/FastForward – Angelo Cote/Barabara Loux
(Salary per the Educational Support Staff Agreement)
4. Approve the following 2008-2009 substitute:
Jennifer Barnes – Elementary
Karen Carolan – Emergency
Matthew Krempasky – Social Studies

5. Approve the following maternity leave:

Frances Marsilio, middle school teacher, beginning the first day of the 2009-10 school year. She intends to use 10 sick days prior to starting FMLA. A minimum of six weeks of sick leave and five personal days will run concurrently with FMLA. After FMLA, Mrs. Marsilio will be on an unpaid leave until January 4, 2010, at which time Mrs. Marsilio will return to her teaching duties.

6. Approve the appointment of Nancy DeVogel as high school instructional assistant beginning April 29, 2009. Salary and benefits will be per the current Educational Support Staff agreement. Ms. DeVogel is replacing Jason Stem who recently resigned.

Director Inghrim, seconded by Director Miller, moved to approve Personnel Items 1 through 6. Vote: 9-yes, 0-no.

C. *Facilities*

- A. Discussion of Energy Education Proposal – Attachment
- B. Naming the High School Soccer Field

Note: Facilities Discussion Item A was pulled from the agenda.

D. *Finance*

A. 2009-2010 Budget Timeline for 2008-2009 School Year

2009-2010 Budget Timeline for 2008-2009 School Year	
January 27, 2009 Board Meeting	Adoption of 2009-2010 Preliminary Budget in the amount of \$39,583,938; Millage Rate 52.04 <i>Note: The deadline to adopt the preliminary budget was February 18, 2009</i>
April 28, 2009 Board Meeting	Adoption of 2009-2010 Proposed Final Budget <i>Note: The deadline to adopt the proposed final budget and mail certification of use of PDE-2028 to the Department of Education is no later than May 31, 2009</i>
May 19, 2009	Deadline to make 2009-2010 Proposed Final Budget available for public inspection on PDE-2028. <i>Note: The deadline to make the Proposed Final Budget available for public inspection is 20 days prior to the final budget adoption.</i>
May 29, 2009	Deadline to offer public notice of intent to adopt the 2009-2010 Final Budget <i>Note: The deadline to offer public notice of intent to adopt the final budget is 10 days prior to final budget adoption</i>
June 9, 2009 Board Meeting	Adoption of the 2009-2010 Final Budget <i>Note: The deadline to adopt the final budget is June 30, 2009.</i>

B. 2009-10 Budget Discussion

1. Accept the Independent Auditors' Report for the year ended June 30, 2008, as submitted by Alan C. France of France, Anderson, Basile, and Company, P.C.

Director Miller, seconded by Director Peeke, moved to approve Finance Item 1. Vote: 9-yes, 0-no.

2. Approve the 2009-2010 Proposed Final Budget in the amount of \$39,382,404 with a zero percent millage increase.

Director Puerta, seconded by Director Miller, moved to approve Finance Item 2. Vote: 9-yes, 0-no.

3. Approve the award of bid to Wolfington Body Company, Inc., P.O.Box 218, Exton, PA for the purchase of one International Sixty (60) Passenger Transit Type (rear engine) School Bus (diesel engine) at a cost of \$82,895.00 (\$1,500 trade-in). Bus Bid Tabulation

Director Karabin, seconded by Director Miller, moved to approve Finance Item 3. Vote: 9-yes, 0-no.

4. Approve the alternate method of billing and payment to the Northampton community College for the fiscal year July 1, 2009 to June 30, 2010. Alternate Method of Billing Agreement

Director Peeke, seconded by Director Stack, moved to approve Finance Item 4. Vote: 9-yes, 0-no.

5. Declare the attached list of CD ROMS that are no longer compatible with our current laptops, with no technical service available, as surplus. Surplus CD ROMS
6. Declare a 1982 Yamaha Golf Cart that is no longer functional, as surplus. Surplus Golf Cart

Director Peeke, seconded by Director Stack, moved to approve Finance Items 5 and 6. Vote: 9-yes, 0-no.

7. Approve the attached parameters based Borrowing Resolution for the refinancing of the District's lease rental debt obligation to the Bethlehem Vocational Technical School Authority (Bethlehem Area Vocational – Technical School Project)

Bethlehem Vo Tech Authority Resolution
Bethlehem Vo-Tech Second Supplemental Lease Agreement

Director Peeke, seconded by Director Bartolet, moved to approve Finance Item 7. Vote: 9-yes, 0-no.

8. Approve the Proposal for Natural Gas Supply and Service with Compass Energy, 95 Highland Avenue, Bethlehem, PA, from July, 2009 to June, 2010, with an attachment subject to approval of the mandate waiver by the State. Compass Energy Proposal

Director Bartolet, seconded by Director Miller, moved to approve Finance Item 8. Vote: 9-yes, 0-no.

9. Approve two line item changes - \$250,000 real estate revenue reduction and reduction of salary \$250,000.

Director Inghrim, seconded by Director Miller, moved to approve Finance Item 9. Vote: 9-yes, 0-no.

E. *Community Outreach*

No report or recommendations.

1. The next meeting of the Saucon Valley Partnership is scheduled May 13, 2009 at 7 pm at Lower Saucon Township.

F. Bethlehem Area Vo-Tech School – Lachlan Peeke/Sharon Stack
(Meetings are first Tuesday of every month)

G. Colonial Intermediate Unit – Susan Baxter
(Meetings are fourth Wednesday of every month)

H. PSBA – Susan Baxter/Sandra Miller

I. Northampton Community College – Charles Bartolet
(Meetings are first Thursday of every month)

- J. Hellertown/Lower Saucon Chamber of Commerce – Michael Karabin
- K. New Business

XIII. Solicitor's Report

XIV. Citizen's Inquiries and Comments – *Visitors should state their name and address.*

XV. Announcements

Future Meetings ~

May 12, 2009 – 7:30 pm – Business Meeting
High School Audion

May 26, 2009 – 7:30 pm – Business Meeting
High School Audion

XVI. Motion to Adjourn Meeting

Director Bartolet, seconded by Director Inghrim, moved to adjourn the meeting.

Vote: 9-yes, 0-no. Time: 10:22PM

ATTEST: _____
Secretary

President