

A Business Meeting of the Board of Directors of the Saucon Valley School District was held on Tuesday, April 14, 2009 in the Campus Audion. Present were Directors Charles Bartolet, Susan Baxter, Edward Inghrim, Michael Karabin, Sandra Miller, Lachlan Peeke, Ralph Puerta and Sharon Stack. Director Torrella was absent. Also present were Sandra G. Fellin, Ed.D., Superintendent; and David Bonenberger, Board Secretary. An Executive Session for the purpose of personnel, negotiations, and legal matters was held prior to the meeting.

- I. Call to Order – *Mr. Ralph Puerta, President, presiding*
- II. Pledge of Allegiance
- III. Recording of Attendance – *Mr. David Bonenberger, Secretary*
8-present, 1-absent (Torrella)
- IV. Announcement of Executive Sessions –
April 14, 2009 – Personnel, negotiations, legal
- V. Approval of Minutes – March 10, 2009 and March 24, 2009 Minutes

Director Peeke, seconded by Director Bartolet, moved to approve the minutes of March 10, 2009 and March 24, 2009. Vote: 8-yes, 0-no, 1-absent (Torrella).

- VI. Recognition – None
- VII. Presentation –
 - A. 2007-08 Audit Presentation
Alan C. France - France, Anderson, Basile and Company, P.C.
(Minutes Note: The Audit Presentation will be on the April 28, 2009 Board Meeting Agenda)
 - B. Energy Education - Ross Kelly
- VIII. Superintendent's Report – *Dr. Sandra Fellin, Superintendent*
- IX. Citizens' Comments – Agenda Items Only – *Visitors should state their name and address.*
- X. Presentation of Bills – *David Bonenberger*
 - A. General Expenditures - \$536,891.60

Director Inghrim, seconded by Director Peeke, moved to approve the Presentation of Bills. Vote: 8-yes, (*Director Peeke abstained from Invoice #14987; Director Karabin abstained from Invoice #14978; Director Baxter abstained from Invoice #14978*), 0-no, 1-absent (Torrella)

- XI. Treasurer's Report – *Edward Inghrim/David Bonenberger*
 - A. Budget Transfer - \$1,540.00

Director Peeke, seconded by Director Stack, moved to approve the Treasurer's Report. Vote: 8-yes, 0-no, 1-absent (Torrella).

- XII. Motion to Approve Agenda

Director Peeke, seconded by Director Miller, moved to approve the agenda. Vote: 8-yes, 0-no, 1-absent (Torrella)

- A. *Education*

- 1 Approve the first review of the following high school textbooks: All four textbooks are tentatively in the preliminary 2009-10 budget.

- Course Title – Career Explorations
 - Textbook Title – Discovering Your Career
 - Text Replaces – None

- Course Title – Sports & Entertainment Marketing (New Course)
 - Textbook Title – Sports and Entertainment Marketing
 - Text Replaces – None

- Course Title – Entrepreneurship (New Course)
 - Textbook Title – Entrepreneurship: Ideas in Action
 - Text Replaces – None

- Course Title – Money Management
 - Textbook Title – Business Principles & Management
 - Text Replaces – Intro to Business

- Director Peeke, seconded by Director Karabin, moved to approve Education Item 1. Vote: 8-yes, 0-no, 1-absent (Torrella).

- 2. Approve the changes to the 2009-10 middle school handbook.

- Director Peeke, seconded by Director Miller, moved to approve Education Item 2. Vote: 8-yes, 0-no, 1-absent (Torrella)

B. *Personnel*

1. Approve up to 20 additional days at \$365 per day for Colleen Bell, psychologist, for the remainder of the 2008-09 school year. The request for additional days is for testing needs.
2. Approve the leave without pay for April Wistner, cafeteria employee, on April 20-24, 2009. Ms. Wistner will use a personal day on April 17, 2009.
3. Approve the following 2008-2009 substitutes:
Joshua Kline – Physical Education
Ann Marie Martin – Emergency School Nurse
Melissa Pesesko – Elementary
Patricia Recchio – Emergency
4. Approve Jennifer Campbell as grade level chairperson for kindergarten beginning April and continue until the end of the 2008-09 school year. Mrs. Campbell's salary will be prorated for the months of April, May, and June.
5. Approve a self sustaining program for a summer theatre workshop for grades 1-8. The Seuss Summer Theatre Workshop will be conducted by Sal Ritz. Cost will be \$150 per student per session with a maximum of 25 students per session. There is a choice of two sessions:
Session 1: July 6-10, July 13-17 - 9 am-12 Noon
Session 2: July 20-24, July 27-31 - 9 am-12 Noon
6. Approve Cindy Kichline as a Substitute Custodian, to be employed on a "call as needed" basis at an hourly rate of \$10.09, no benefits, effective immediately.

Director Inghrim, seconded by Director Bartolet, moved to approve Personnel Items 1 through 6. Vote: 8-yes, 0-no, 1-absent (Torrella).

C. *Facilities*

- A. Discussion of Capital Improvement Projects

D. *Finance*

A. 2009-2010 Budget Timeline for 2008-2009 School Year

2009-2010 Budget Timeline for 2008-2009 School Year	
January 27, 2009 Board Meeting	Adoption of 2009-2010 Preliminary Budget in the amount of \$39,583,938; Millage Rate 52.04 <i>Note: The deadline to adopt the preliminary budget was February 18, 2009</i>
April 28, 2009 Board Meeting	Adoption of 2009-2010 Proposed Final Budget <i>Note: The deadline to adopt the proposed final budget and mail certification of use of PDE-2028 to the Department of Education is no later than May 31, 2009</i>
May 19, 2009	Deadline to make 2009-2010 Proposed Final Budget available for public inspection on PDE-2028. <i>Note: The deadline to make the Proposed Final Budget available for public inspection is 20 days prior to the final budget adoption.</i>
May 29, 2009	Deadline to offer public notice of intent to adopt the 2009-2010 Final Budget <i>Note: The deadline to offer public notice of intent to adopt the final budget is 10 days prior to final budget adoption</i>
June 9, 2009 Board Meeting	Adoption of the 2009-2010 Final Budget <i>Note: The deadline to adopt the final budget is June 30, 2009.</i>

B. Discussion of 2009-10 Budget.

1. Approve the Colonial Intermediate Unit #20 General Operating Budget for 2009-2010 in the total amount of \$2,912,140. Saucon Valley's portion is \$21,800, which is a \$631.87 increase from 2008-2009.

Director Peeke, seconded by Director Miller, moved to approve Finance Item 1. Vote: 8-yes, 0-no, 1-absent (Torrella)

2. Approve the Bethlehem Area Vocational-Technical School General Operating Budget for 2009-2010 in the total amount of \$10,313,405. Saucon Valley's portion is \$698,566, which represents a 10.14% increase from 2008-2009 in the amount of \$64,297.

Director Peeke, seconded by Director Stack, moved to approve Finance Item 2. Vote: 8-yes, 0-no, 1-absent (Torrella)

3. Accept the Independent Auditors' Report for the year ended June 30, 2008, as submitted by Alan C. France of France, Anderson, Basile and Company, P.C.
(Minutes Note: The Audit Report will be presented at the board meeting on April 28, 2009)
4. Declare the attached list of TV's, VCR's, and other items as surplus district materials which are broken and/or cost of repair exceeds cost of item. Surplus Obsolete Materials.

Director Peeke, seconded by Director Miller, moved to approve Finance Item 4. Vote: 8-yes, 0-no, 1-absent (Torrella).

E. *Community Outreach*

1. The next meeting of the Saucon Valley Partnership is scheduled May 13, 2009 at 7 pm at Lower Saucon Township.

F. Bethlehem Area Vo-Tech School – Lachlan Peeke/Sharon Stack
(Meetings are first Tuesday of every month)

G. Colonial Intermediate Unit – Susan Baxter
(Meetings are fourth Wednesday of every month)

H. PSBA – Susan Baxter/Sandra Miller

I. Northampton Community College – Charles Bartolet
(Meetings are first Thursday of every month)

J. Hellertown/Lower Saucon Chamber of Commerce – Michael Karabin

K. New Business

XIII. Solicitor's Report

XIV. Citizen's Inquiries and Comments – *Visitors should state their name and address.*

XV. Announcements

Future Meetings ~ April 28, 2009 – 7:30 pm – Business Meeting
High School Audion

May 12, 2009 – 7:30 pm – Business Meeting
High School Audion

XVI. Motion to Adjourn Meeting

Director Peeke, seconded by Director Miller, moved to adjourn the meeting.
Vote: 8-yes, 0-no, 1-absent (Torrella) Time: 9:52PM

ATTEST: _____
Secretary President