

A Business Meeting of the Board of Directors of the Saucon Valley School District was held on Tuesday, March 10, 2009 in the Campus Audion. Present were Directors Charles Bartolet, Susan Baxter, Edward Inghrim, Sandra Miller, Lachlan Peeke, Ralph Puerta and Sharon Stack. Directors Karabin and Torrella were absent. Also present were Sandra G. Fellin, Ed.D., Superintendent; and David Bonenberger, Board Secretary.

An Executive Session for the purpose of personnel, negotiations, and legal matters was held prior to the board meeting.

- I. Call to the Order – *Mr. Ralph Puerta, President, presiding*
- II. Pledge of Allegiance
- III. Recording of Attendance – *Mr. David Bonenberger, Secretary*
7-present, 2-absent (Karabin, Torrella)
- IV. Announcement of Executive Sessions – March 10, 2008
- V. Approval of Minutes – February 10, 2009, February 24, 2009

Director Bartolet, seconded by Director Miller, moved to approve the Minutes of February 10 and 24, 2009. Vote: 7-yes, 0-no, 2-absent (Karabin, Torrella).

- VI. Recognition – District XI AA Wrestling Champs:
Adam Phillippi, Ian Gimbar, and Brandon Palik
- VII. Presentation
- VIII. Superintendent's Report – *Dr. Sandra Fellin, Superintendent*
- IX. Citizens' Comments – Agenda Items Only
Visitors should state their name and address.
- X. Presentation of Bills – *David Bonenberger*

- A. General Expenditures - \$203,648.68

Director Inghrim, seconded by Director Miller, moved to approve the General Expenditures. Vote: 7-yes, (*Director Peeke abstained from Invoice #14647*), 0-no, 2-absent (Karabin, Torrella).

- XI. Treasurer's Report – *Edward Inghrim/David Bonenberger*
- XII. Motion to Approve Agenda

Director Peeke, seconded by Director Stack, moved to approve the Agenda. Vote: 7-yes, 0-no, 2-absent (Karabin, Torrella)

A. *Education*

A. Discussion of Graduation Date – Friday, June 19th

1. Approve the second reading of the High School Special Education Reading Program.

Rationale, Reflection, Timeline
Attachment A
Attachment B
Attachment C
Attachment D
Attachment E

Director Peeke, seconded by Director Stack, moved to approve Education Item 1. Vote: 7-yes, 0-no, 2-absent (Karabin, Torrella)

2. Approve the first review of the following high school textbooks: All three textbooks are tentatively in the preliminary 2009-10 budget.

Course Title – Spanish 1 & Part of 2
Textbook Title – Realidades
Text Replaces – Ya Veras

Course Title – Spanish 2 & 3
Textbook Title – Realidades Level 2
Text Replaces – Ya Veras

Course Title – Spanish 3, 4, & 5
Textbook Title – Realidades Level 3
Text Replaces – Ya Veras 3

Director Miller, seconded by Director Baxter, moved to approve Education Item 2. Vote: 7-yes, 0-no, 2-absent (Karabin, Torrella)

3. Approve the following 2008-09 mini grants sponsored by the Saucon Valley Foundation for Educational Innovations. Descriptions are attached.

Small Grants
Imagetic Gel Boards
Aquarium
Orienteering
Story of Survival
Fatal Vision Goggles

Director Stack, seconded by Director Peeke, moved to approve Education Item 3. Vote: 7-yes, 0-no, 2-absent (Karabin, Torrella).

B. *Personnel*

1. Approve the following maternity leaves:

Tami Coughlan, third grade teacher, beginning March 5, 2009. She intends to use 3 personal days then 10 sick days prior to starting FMLA. Additional number of sick days will run concurrently with FMLA. Mrs. Coughlan will return to her teaching duties approximately May 6, 2009.

Victoria Zuck, kindergarten teacher, approximately beginning April 7, 2009. She intends to use 2 personal days then 10 sick days prior to starting FMLA. Additional number of sick days will run concurrently with FMLA. Mrs. Zuck will return to her teaching duties approximately June 6, 2009.

2. Approve the following long term substitute. Salary based on the 2007-08 contract and is subject to change following approval of the 2008-09 contract.

Jeremy Kittek as high school social studies teacher beginning approximately April 7, 2009, and continue until the end of the 2008-09 school year. Mr. Kittek's salary will be \$39,878 (Bachelors, Step 1), which will be prorated for the number of days worked. He is replacing Olivia Andrews, who will be on maternity leave during this time.

3. Approve the following 2008-2009 substitutes:

Kelly Benton – Emergency
Daniel Bergstein – Emergency
Linda Dieterly – Emergency
Edit Ginsberg - Elementary
Crafford Harris – Emergency
Daniel Hawes – Emergency
Jacob Huff – Emergency
Jeffrey Kocsis - Emergency
Lori Kruczek – Emergency
Diane Peskin – Emergency

4. Approve the attached conference/travel requests.

Director Miller, seconded by Director Inghrim, moved to approve Personnel Item 4.

5. Approve Roxann Honer to be employed on a “call as needed” basis as a Substitute Food Service Worker at an hourly rate of \$9.52, no benefits, and as a Substitute Non-Instructional Assistant at an hourly rate of \$9.70, no benefits.

6. Approve Gloria O’Connell to be employed on a “call as needed” basis as an addition to the Substitute Clerical listing at an hourly rate of \$9.70, no benefits.

7. Approve Kevin Petrucelli to be employed on a “call as needed” basis as a Substitute Custodian at an hourly rate of \$10.09, no benefits, and as a Substitute Non-Instructional Assistant at an hourly rate of \$9.70, no benefits.

Director Peeke, seconded by Director Bartolet, moved to approve Personnel Items 1,2,3,5,6,and 7. Vote: 7-yes, 0-no, 2-absent (Karabin, Miller)

C. *Facilities*

Discussion:

A. Natural Gas Supply/Services
Contract with Compass Energy

1. Approve Raritan Valley Disposal, P.O. Box 4010, Clinton, NJ, to provide sanitation services for the District from June 1, 2009 through May 31, 2010 at a cost of \$1,755.78 per month. *(This is the same rate from 2008-2009)*

Director Peeke, seconded by Director Miller, moved to approve Facilities Item 1. Vote: 7-yes, 0-no, 2-absent (Karabin, Torrella)

2. Approve Cypres, 148 Church Road, Milford, NJ, to provide lawn care services for the District for 2010 at a cost of \$1,400 per cut, and \$100 per cut for individual athletic fields. *(This will be the same rate used in 2009)*

Director Peeke, seconded by Director Inghrim, moved to approve Facilities Item 2. Vote: 7-yes, 0-no, 2-absent (Karabin, Torrella)

D. Finance

A. 2009-2010 Budget Timeline for 2008-2009 School Year

| 2009-2010 Budget Timeline for 2008-2009 School Year | |
|---|---|
| January 27, 2009 Board Meeting | Adoption of 2009-2010 Preliminary Budget in the amount of \$39,583,938; Millage Rate 52.04 <i>Note: The deadline to adopt the preliminary budget was February 18, 2009</i> |
| April 28, 2009 Board Meeting | Adoption of 2009-2010 Proposed Final Budget <i>Note: The deadline to adopt the proposed final budget and mail certification of use of PDE-2028 to the Department of Education is no later than May 31, 2009</i> |
| May 19, 2009 | Deadline to make 2009-2010 Proposed Final Budget available for public inspection on PDE-2028. <i>Note: The deadline to make the Proposed Final Budget available for public inspection is 20 days prior to the final budget adoption.</i> |
| May 29, 2009 | Deadline to offer public notice of intent to adopt the 2009-2010 Final Budget is 10 days <i>Note: The deadline to offer public notice of intent to adopt the final budget prior to final budget adoption</i> |
| June 9, 2009 Board Meeting | Adoption of the 2009-2010 Final Budget <i>Note: The deadline to adopt the final budget is June 30, 2009.</i> |

E. *Community Outreach*

- 1. The next meeting of the Saucon Valley Partnership is scheduled March 11, 2009 at 7 pm at Saucon Valley School District in the Audion.

F. Bethlehem Area Vo-Tech School – Lachlan Peeke/Sharon Stack
(Meetings are first Tuesday of every month)

G. Colonial Intermediate Unit – Susan Baxter
(Meetings are fourth Wednesday of every month)

H. PSBA – Susan Baxter/Sandra Miller

I. Northampton Community College – Charles Bartolet
(Meetings are first Thursday of every month)

J. Hellertown/Lower Saucon Chamber of Commerce – Michael Karabin

K. New Business

XIII. Solicitor’s Report

XIV. Citizen’s Inquiries and Comments – *Visitors should state their name and address.*

XV. Announcements

Future Meetings ~ March 24, 2009 – 7:30 pm – Business Meeting
 High School Audion
 April 14, 2009 – 7:30 pm – Business Meeting
 High School Audion

XVI. Motion to Adjourn Meeting

Director Bartolet, seconded by Director Peeke, moved to adjourn the meeting. Vote: 7-yes, 0-no, 2-absent (Karabin, Torrella) Time: 8:21PM

ATTEST: _____