

A Business Meeting of the Board of Directors of the Saucon Valley School District was held on Tuesday, December 9, 2008 in the Campus Audion. Present were Directors Charles Bartolet, Susan Baxter, Edward Inghrim, Michael Karabin, Sandra Miller (arrived at 7:42PM), Lachlan Peeke, Ralph Puerta, Sharon Stack, and George Torrella. Also present were Sandra G. Fellin, Ed.D., Superintendent; and David Bonenberger, Board Secretary.

- I. Call to the Order – *Mr. Ralph Puerta, President, presiding*
- II. Pledge of Allegiance
- III. Recording of Attendance – *Mr. David Bonenberger, Secretary*
8-present, 1-absent (Miller)
- IV. Announcement of Executive Sessions –
December 2, 2008 – Personnel, Negotiations, and Legal
- V. Approval of Minutes – Director Inghrim, seconded by Director Bartolet, moved to approve the Minutes of November 11 and 25, 2008. Vote: 8-yes, 0-no, 1-absent (Miller).
- VI. Recognition
- VII. Presentation
- VIII. Superintendent's Report – *Dr. Sandra Fellin, Superintendent*
David J. Bonenberger, Business Manager, will be the Open Records Officer for the District.
- IX. Citizens' Comments – Agenda Items Only – *Visitors should state their name and address.*
- X. Presentation of Bills – *David Bonenberger*
 - A General Expenditures - \$170,223.40Director Peeke, seconded by Director Inghrim, moved to approve the Presentation of Bills. Vote: 7-yes, 1-abstention (Baxter Check #13793), 1-absent (Miller)
- XI. Treasurer's Report – *Edward Inghrim/David Bonenberger*
 - A. Budget TransferDirector Peeke, seconded by Director Inghrim, moved to approve the Treasurer's Report. Vote: 8-yes, 0-no, 1-absent (Miller).

XII. Motion to Approve Agenda

Director Peeke, seconded by Director Bartolet, moved to approve the Agenda.
Vote: 8-yes, 0-no, 1-absent (Miller).

A. *Education*

1. Approve the second and final reading of the High School Program of Studies for 2009-2010 with one change.

Director Peeke, seconded by Director Inghrim, moved to approve Education Item 1. Vote: 9-yes, 0-no.

2. Approve the following 2008-09 mini grants sponsored by the Saucon Valley Foundation for Educational Innovations. Descriptions are attached

Small Grants
Beyond the Walls
Aquarium
Senteo Response System
Ceramic Mural
Podcasting Plots

Director Bartolet, seconded by Director Miller, moved to approve Education Item 2. Vote: 9-yes, 0-no.

3. Approve the acceptance of the Lehigh Valley Girls' Lacrosse League Bylaws.
4. Approve the payment of annual dues of \$400 to become a member of the Lehigh Valley Girls' Lacrosse League for participation of our team in the League this spring.

Director Inghrim, seconded by Director Bartolet, moved to approve Education Items 3 and 4. Vote: 9-yes, 0-no.

B. *Personnel*

1. Approve the following long-term substitute. Salary is based on the 2007-08 contract and is subject to change following approval of the 2008-09 contract

Kathy Truskowski as fifth grade long term substitute beginning December 2, 2008 and continue while Mrs. Jennifer Sakelaries is out on maternity leave. Mrs. Truskowski's salary will be \$39,878 (Bachelors, Step 1), which will be prorated for the number of days worked.

2. Approve the following mentor beginning December 2, 2008. The \$500 salary will be pro-rated for the remainder of the year.

Mentor	Inductee
Vicky Gazzana	Kathy Truskowski

3. Approve the following substitute teacher for the 2008-2009 school year:

Annjanette Trinidad – Emergency

Director Peeke, seconded by Director Karabin, moved to approve Personnel items 1, 2, and 3. Vote: 9-yes, 0-no.

4. Approve the attached conference/travel requests.

Director Bartolet, seconded by Director Karabin, moved to approve Personnel Item 4. Vote: 9-yes, 0-no.

C. *Facilities*

No report or recommendations.

D. *Finance*

A. 2009-2010 Budget Timeline for 2008-2009 School Year

2009-2010 Budget Timeline for 2008-2009 School Year	
January 29, 2009 (110 days prior to primary election)	<i>District Deadline</i> to have 2009-2010 Proposed Preliminary Budget available for public inspection; or adopt a Resolution not to raise the rate of any tax by more than its index.
February 3, 2009 (5 days after Resolution adoption)	<i>District Deadline</i> to submit adopted Resolution and proposed tax rate increases to the Department of Education.
February 8, 2009 (10 days prior to Preliminary Budget adoption deadline)	<i>District Deadline</i> to give public notice of intent to adopt the 2009-2010 Preliminary Budget unless a Resolution was adopted indicating that it will not raise the rate of any tax by more than its index.
February 13, 2009 (10 days after receipt of Resolution)	<i>Department of Education Deadline</i> to notify districts that adopted a Resolution whether the 2009-2010 proposed tax rates are equal to or less than their index.
February 18, 2009 (90 days prior to primary election)	<i>District Deadline</i> to adopt the 2009-2010 Preliminary Budget unless a Resolution was adopted.
February 23, 2009 (85 days prior to primary election)	<i>District Deadline</i> to submit 2009-2010 Preliminary Budget containing proposed tax rate increases to the Department of Education.
February 26, 2009 (1 week prior to filing of request for referendum exception)	<i>District Deadline</i> to publish notice in newspaper of intent to file petition with the Court of Common Pleas or to request approval from the Department of Education for a referendum exception.
March 5, 2009 (75 days prior to primary election)	<i>District Deadline</i> to seek approval from Court of Common Pleas or the Department of Education for referendum exceptions requiring their approval.
March 20, 2009 (60 days prior to primary election)	<i>District Deadline</i> to submit referendum question seeking voter approval of tax rate increase in excess of index to the County Board of Elections, unless request for referendum exception has been submitted to the Court of Common Pleas or the Department of Education. <i>If the school district's proposed tax rate increase would exceed their Index even if all of its referendum exception requests were approved, and if it intends to submit a referendum question for that part of the tax rate increase, it must do so by this date.</i>
March 25, 2009 (55 days prior to primary election)	<i>Deadline for Court of Common Pleas or Department of Education</i> to issue ruling on school district's petition for referendum exception.
March 30, 2009 (50 days prior to primary election)	<i>District Deadline</i> , if the Court of Common Pleas or Department of Education denies all or part of the school district's request for referendum exception, to submit to the County Board of Elections a referendum question seeking voter approval of tax rate increase in excess of index for the portion of the referendum exception request denied.

1. Approve the federal standard business mileage rate from 58.5 cents per mile to 55 cents per mile beginning January 1, 2009 through December 31, 2009 in accordance with the Saucon Valley Education Association Professional Contract and the Administrative Employment Agreement.

Director Miller, seconded by Director Peeke, moved to approve Finance Item 1. Vote: 9-yes, 0-no.

E. *Community Outreach*

1. The next meeting of the Saucon Valley Partnership is scheduled for December 10, 2008 at 7 pm at Saucon Valley School District.

F. Bethlehem Area Vo-Tech School – Lachlan Peeke/Sharon Stack
(Meetings are first Tuesday of every month)

G. Colonial Intermediate Unit – Susan Baxter
(Meetings are fourth Wednesday of every month)

H. PSBA – Susan Baxter/Sandra Miller

I. Northampton Community College – Charles Bartolet
(Meetings are first Thursday of every month)

J. Hellertown/Lower Saucon Chamber of Commerce – Michael Karabin

K. New Business

XIII. Solicitor's Report

XIV. Citizen's Inquiries and Comments – *Visitors should state their name and address.*

R. Phillips – suggested that the reason for spending capital funds be included on the web site.

XV. Announcements -

Future Meetings ~ January 13, 2009 – 7:30 pm – Business Meeting
High School Audion
January 27, 2009 – 7:30 pm – Business Meeting
High School Audion

XVI. Motion to Adjourn Meeting

Director Bartolet, seconded by Director Baxter, moved to adjourn the meeting.
Vote: 9-yes, 0-no. Time: 8:09PM

ATTEST: _____
Secretary President