

A meeting of the Board of Directors of the Saucon Valley School District was held on Tuesday, June 12, 2007 in the Campus Audion. Present were Directors Charles Bartolet, Susan Baxter, Edward Inghrim, Lach Peeke, Ralph Puerta and Eric Schenkel. Directors Miller, Payung, and Torrella were absent. Others present were Sandra G. Fellin, Ed.D., Superintendent; Attorney Brian J. Monahan, Solicitor; and David Bonenberger, Board Secretary.

An Executive Session for the purpose of negotiations and personnel was held prior to the meeting.

- I. Call to the Order – *Mr. Ralph Puerta, President, presiding*
- II. Pledge of Allegiance
- III. Recording of Attendance – *Mr. David Bonenberger, Secretary*
6-present, 3-absent (Miller, Payung, Torrella)
- IV. Announcement of Executive Sessions – June 12, 2007
- V. Recognition
- VI. Presentations
 - A. Science Presentation – Jamie Conrad and Isabel Resende
- VII. Superintendent's Report – *Dr. Sandra Fellin, Superintendent*
- VIII. Citizens' Comments–Agenda Items Only–*Visitors should state name and address.*
- IX. Presentation of Bills – *David Bonenberger*
 - A. General Expenditures
 - B. Health Benefits
 - C. Cafeteria Expenditures – March, April, May, 2007

Director Inghrim, seconded by Director Peeke, moved to approve the Presentation of Bills.
Vote: 5-yes, 0-no, 1-abstention (Baxter), 3-absent (Miller, Payung, Torrella)

- X. Treasurer's Report – *George Torrella/David Bonenberger*
 - A. Budget Transfer

Director Peeke, seconded by Director Schenkel, moved to approve the Treasurer's Report.
Vote: 6-yes, 0-no, 3-absent (Miller, Payung, Torrella)

- XI. Motion to Approve Agenda

Director Peeke, seconded by Director Inghrim, moved to approve the agenda with the addition of Personnel Committee Item #13. Vote: 6-yes, 0-no, 3-absent (Miller, Payung, Torrella).

A. *Education Committee* – Susan Baxter/Ira Hiberman

1. Approve the second reading of the 2007-08 handbooks.

Elementary - Student Handbook and Summary of Changes

Middle School - Student Handbook and Discipline Plan

Director Baxter, seconded by Director Peeke, moved to approve Education Committee Item 1. Vote: 6-yes, 0-no, 3-absent (Miller, Payung, Torrella).

B. *Personnel Committee* – Sandra Miller/Sandra Fellin

Items/Projects for Discussion and Possible Resolution

1. Discuss the following groups of job descriptions:

Administrative

Professional

Coordinators

Technology

Custodial/Maintenance

Transportation

Secretarial

Food Service

Miscellaneous

The first reading of the job descriptions will be held at the July, 2007 Board Meeting.

1. Approve _____ to serve as Treasurer of the Saucon Valley School District for a term ending June 30, 2008.

Director Peeke, seconded by Director Inghrim, moved to table the appointment of a Treasurer. Vote: 6-yes, 0-no, 3-absent (Miller, Payung, Torrella)

2. Approve Attorney Brian Monahan to serve as District Solicitor for a term ending June 30, 2008 with the same rates as last year.

Director Bartolet, seconded by Director Schenkel, moved to approve Personnel Committee Item 2. Vote: 6-yes, 0-no, 3-absent (Miller, Payung, Torrella)

3. Approve Vivian Fried as Per Capita and Occupational Tax Assessor for the 2007-2008 fiscal year at a salary of \$2,500.

Director Inghrim, seconded by Director Peeke, moved to approve Personnel Committee Item 3. Vote: 6-yes, 0-no, 3-absent (Miller, Payung, Torrella).

4. Approve David Bonenberger as Tax Collector for the 2007-2008 fiscal year.

Director Peeke, seconded by Director Schenkel, moved to approve Personnel Committee Item 4. Vote: 6-yes, 0-no, 3-absent (Miller, Payung, Torrella).

5. Approve Mary Seip as a Permanent Part-Time Employee in the Food Service Department, effective May 1, 2007, to be paid \$11.47/hour for 45 days and \$11.97 thereafter, with benefits per the terms of the Food Service Employment Agreement.
6. Approve time off without pay for Jeff Good, Bus Driver, for the afternoon of May 23, 2007 and the afternoon of May 29, 2007.
7. Approve the following transfers for the 2007-08 school year: *No change in salary except transfers from .5 to full-time.
 - Heather Borger – from academic core to 4th grade
 - Linda Castner – from 1st grade to 2nd grade
 - Rebecca Harvey – from 1st grade to 3rd grade
 - Mario Marozzi – high school social studies from .5 to full-time*
 - Cassie Sedlack – from middle school to high school
 - Jen Sakelarides – from 4th grade to 5th grade
 - Carol Tavormina – from 3rd grade to 4th grade
 - Jen Toth – from 3rd grade to 2nd grade
 - Nancy Vasko – from 2nd grade to 1st grade
 - Stacey Wombocker – from 4th grade to 3rd grade
8. Approve the following professional resignations:
 - Amaal Awadalla – middle school science – effective July 6, 2007
 - Jane Crossland – elem health/physical ed – effective June 30, 2007
 - Michael Garrison – high school German – effective August 30, 2007
 - Dr. Henry Grim – high school chemistry – effective August 15, 2007
 - Nicole Severs – elementary – effective August 20, 2007
 - Catherine Sobania – hs learning support – effective August 5, 2007
9. Approve the request from Amy Lookenbill for an unpaid maternity leave for the 2007-08 school year. Mrs. Lookenbill plans on returning for the 2008-09 school year.

Director Peeke, seconded by Director Schenkel, moved to approve Personnel Committee Item 9. Vote: 5-yes, 1-no (Bartolet), 3-absent (Miller, Payung, Torrella)

10. Approve the attached conference/travel.

Director Bartolet, seconded by Director Schenkel, moved to approve Personnel Committee Item 10. Vote: 6-yes, 0-no, 3-absent (Miller, Payung, Torrella)

11. Approve the following professional appointments:

Jennifer Burkholder as first grade teacher effective August 23, 2007. Ms. Burkholder's salary will be \$40,425 (B, Step 2) and she is entitled to all benefits per the current teacher contract. Ms. Burkholder is replacing Mrs. Nancy Saks, who is retiring.

Cheryl Blaukovitch as high school chemistry teacher effective August 23, 2007. Ms. Blaukovitch's salary will be \$55,262 (M+30, Step 2) and she is entitled to all benefits per the current teacher contract. Ms. Blaukovitch is replacing Dr. Henry Grim, who is resigning.

Ann LeMaster as second grade teacher effective August 23, 2007. Mrs. LeMaster's salary will be \$50,535 (M, Step 6) and she is entitled to all benefits per the current teacher contract. Mrs. LeMaster is replacing Mrs. Gwen Singer, who is retiring.

Andrew Romano as elementary special education teacher effective August 23, 2007. Mr. Romano's salary will be \$41,521 (B, Step 4) and he is entitled to all benefits per the current teacher contract. Mr. Romano is replacing Mrs. Nicole Sever, who is resigning.

Amanda Strickler as third grade teacher effective August 23, 2007. Ms. Strickler's salary will be \$46,853 (M, Step 4) and she is entitled to all benefits per the current teacher contract. Ms. Strickler is replacing Mrs. Marcia Washburn, who is retiring.

12. Approve the resignation of Bradford R. Day, Instructional Aide effective May 16, 2007.

13. Approve the salaries for the Act 93 employees for the 2007-2008 school year:

High School Principal - \$97,760
 Middle School Principal - \$96,191
 Elementary School Principal - \$104,874
 Assistant High School Principal - \$83,200
 Assistant Middle School Principal - \$78,000
 Assistant Elementary principal - \$83,861
 Supervisor of Technology Systems - \$79,043
 Assistant Superintendent - \$109,200
 Business Manager - \$99,370
 Assistant Business Manager - \$59,431
 Supervisor of Campus Operations - \$74,460
 Supervisor of Special Education - \$83,200

Director Peeke, seconded by Director Inghrim, moved to approve Personnel Committee Item 13. Vote: 6-yes, 0-no, 3-absent (Miller, Payung, Torrella).

Director Inghrim, seconded by Director Peeke, moved to approve Personnel Committee Items 5, 6, 7, 8, 11, and 12. Vote: 6-yes, 0-no, 3-absent (Miller, Payung, Torrella).

C. *Facilities Committee* – Herb Payung/Wally Zimpfer

1. Approve a one-year extension of the Land Development Improvement Agreement for the Saucon Valley School District – Elementary/Middle School additions to June, 2008.

Director Peeke, seconded by Director Inghrim, moved to approve Facilities Committee Item 1. Vote: 6-yes, 0-no, 3-absent (Miller, Payung, Torrella).

2. Approve the award of bid through the Pennsylvania Education Joint Purchasing Council to Farm & Home Oil Company, P.O. Box 60, Milton, PA for the purchase of fuel oil at a firm price of \$2.0975 per gallon and for the purchase of diesel fuel at a firm price of \$2.2475 per gallon; and to Willow Creek Fuels, 556 Blandon Road, Fleetwood, PA for the purchase of unleaded gasoline at a firm price of \$2.5353 per gallon.

Approve the award of bid through the Northampton/Monroe/Pike County Joint Purchasing Board to Willow Creek Fuels, 556 Blandon Road, Fleetwood, PA for the purchase of diesel fuel at a firm price of \$2.2615 per gallon.

Director Inghrim, seconded by Director Peeke, moved to approve Facilities Committee Item 2. Vote: 6-yes, 0-no, 3-absent (Miller, Payung, Torrella).

D. *Finance Committee* – George Torrella/David Bonenberger

2007/2008 Budget – Timeline for 2006-2007 School Year	
Sunday, June 10, 2007	Last day proposed final budget printing and available for inspection
Wednesday, June 20, 2007	Last day proposed final budget public notice;
Saturday, June 30, 2007	Last day for school board to adopt final budget;
	Resolution adopted for Installment Payments for school property taxes must be adopted June 30, 2007 and each year thereafter;
Tuesday, July 31, 2007	General Fund Budget Submittal Date (On or Before July 31, 2007)
Saucon Valley Timeline – 2007/2008 Budget	
Tuesday, May 8, 2007 Board Meeting	Approval of 2007-2008 Proposed Final Budget in the amount of \$37,705,244 funded by a 1.13 mill increase

Wednesday, May 9, 2007 to Tuesday, May 29, 2007	Proposed final Budget available for public inspection in the Business Office for 20 days.
Thursday, June 14, 2007 and Friday, June 15, 2007	Legal Advertisement: Public Notice of Intent to Adopt the 2007-2008 Final Budget at the June 26, 2007 Board Meeting
Tuesday, June 26, 2007 Board Meeting	Board Approval of the 2007-2008 Final Budget

1. Approve the reenactment of taxes under the Local Tax Enabling Act of 1965 known as Act 511. The taxes are Earned Income Tax, Realty Transfer Tax, Per Capita Tax, and Occupational Privilege Tax.
2. Appoint the Depositories for Saucon Valley School District funds:
(proper collateral is required by all depositories)
Bank of Pennsylvania
Fulton Financial Advisors
KNBT Bank
Lafayette Ambassador Bank
Lehigh Investment Trust
PNC Bank
Summit Bank
INVEST Program
Pennsylvania School District Liquid Asset Fund (PSDLAF)
Pennsylvania Local Government Investment Trust (PLGIT)
Wachovia Bank

Director Peeke, seconded by Director Schenkel, moved to approve Finance Committee Items 1 and 2. Vote: 6-yes, 0-no, 3-absent (Miller, Payung, Torrella).

3. Approve the 2007/2008 Budget for Bethlehem Vo-Tech in the amount of \$9,612,230.00. Saucon Valley School District's portion is \$536,578.00, which is \$27,406 (minus 4.86%) less than 2006-2007.

Director Peeke, seconded by Director Inghrim, moved to approve Finance Committee Item 3. Vote: 6-yes, 0-no, 3-absent (Miller, Payung, Torrella).

4. Approve the CSI Proposal to furnish a Bus Surveillance System for thirty (30) District busses at a discounted PEPPM price of \$59,002.66.

Director Peeke, seconded by Director Inghrim, moved to approve Finance Committee Item 3. Vote: 6-yes, 0-no, 3-absent (Miller, Payung, Torrella).

5. Approve the CSI Proposal for the installation and focusing of cameras and the installation, setup and programming of the digital video recorders for the cameras at a cost of \$425 per bus. The price includes all labor, wiring and hardware and is for installation only.

Director Peeke, seconded by Director Inghrim, moved to approve Finance Committee Item 3. Vote: 6-yes, 0-no, 3-absent (Miller, Payung, Torrella).

E. *Policy Task Force Committee* – Lachlan Peeke/Sandra Fellin

1. Discuss Policy 811 – Bonding
2. Approve the first reading of the following policies:
 - Community
 - 901 – Public Relations Objectives
 - 902 – Publications Program
 - 903 – Public Participation in Board Meetings
 - 904 – Public Attendance at School Events
 - 905 – Citizen Advisory Committees
 - 906 – Public Complaints
 - 907 – School Visitors
 - 907.1 – Employee and Visit ID Badges

Director Peeke, seconded by Director Schenkel, moved to approve Policy Task Force Committee Item 2. Vote: 6-yes, 0-no, 3-absent (Miller, Payung, Torrella).

3. Approve the second and final reading of the following policies:
 - 800 – Operations
 - 810 – Transportation
 - 810.1 – Drug/Alcohol Testing – Covered Drivers
 - 812 – Property Insurance
 - 813 – Other Insurance
 - 814 – Copyright Material
 - 815 – Acceptable Use of Internet
 - 818 – Contracted Services

Director Peeke, seconded by Director Inghrim, moved to approve Policy Task Force Committee Item 3. Vote: 6-yes, 0-no, 3-absent (Miller, Payung, Torrella).

F. *Community Outreach* – Susan Baxter/Ed Inghrim/Sandra Fellin
No Report or Recommendations.

1. The next meeting of the Saucon Valley Partnership is scheduled for June 13, 2007, at 7 pm at the Saucon Valley School District.

