

A meeting of the Board of Directors of the Saucon Valley School District was held on Tuesday, May 22, 2007 in the Campus Audion. Present were Directors Charles Bartolet, Susan Baxter, Edward Inghrim, Sandra Miller, Herbert Payung, Ralph Puerta and George Torrella. Directors Peeke and Schenkel were absent. (*Note: Director Peeke was representing the District at the IU 20 Special Olympics Ceremony*) Others present were Sandra G. Fellin, Ed.D., Superintendent; Attorney Brian J. Monahan, Solicitor; and David Bonenberger, Board Secretary.

An Executive Session was held prior to the meeting for the purpose of legal and personnel.

- I. Call to the Order – *Mr. Ralph Puerta, President, presiding*
- II. Pledge of Allegiance
- III. Recording of Attendance – *Mr. David Bonenberger, Secretary*
7-present, 2-absent (Peeke, Schenkel)
- IV. Announcement of Executive Sessions –
May 22, 2007
- V. Approval of Minutes: April 24, 2007 and May 8, 2007

Director Bartolet, seconded by Director Miller, moved to approve the Minutes for April 24, 2007 and May 8, 2007. Vote: 7-yes, 0-no, 2-absent (Peeke, Schenkel)

- VI. Recognition
 - A. Mr. Joseph Delfoe
 - B. Mr. Ron Wentz – Baseball Fields
 - C. Mr. John Lynch – Donation of Cameras
 - D. Mr. David Oatis – Fields
 - E. Mr. Sal Ritz – 2007 Freddy Award Nominations
 - F. Saucon Valley Elementary PTO
 - G. District Band Awards
- VII. Presentation
 - A. District Assessment Plan – Lynn Cheddar, Tom Halcisak, Dave Laboski
Student Assessments Area Description
National State District Testing 2007

- VIII. Superintendent's Report – *Dr. Sandra Fellin, Superintendent*
- IX. Citizens' Comments – Agenda Items Only – *Visitors should state their name and address.*

Dr. Gross – commented on published articles relating to urban schools.

- X. Presentation of Bills – *David Bonenberger*
No Reports
- XI. Treasurer's Report – George Torrella/David Bonenberger
 - A. Cash Investment and Bond Activity
 - B. Expansion Project Finance Report
 - C. Condensed Board Summary Report
 - D. Budget Transfers Revised
 - E. Activity Accounts:
 - Note: Money in activity accounts is from student fundraising endeavors.*
 - 1. High School Activity Report
 - 2. Middle School Activity Report

Director Inghrim, seconded by Director Miller, moved to approve the Presentation of Bills.
Vote: 7-yes, 0-no, 2-absent (Peeke, Schenkel)

- XII. Motion to Approve Agenda

Director Puerta, seconded by Director Miller, moved to approve the agenda, amending Finance Committee Item 3 to read 2007-2008, and with the addition of a Resolution to approve House Bill #446, Item I., PSBA. Vote: 7-yes, 0-no, 2-absent (Peeke, Schenkel)

Education Committee – Susan Baxter/Ira Hiberan

- 1. Approve the second review of the following high school textbooks: (Budgeted)
 - Course Title – Math Fundamentals
 - Textbook Title – Math Course 2 (Copyright Date 2008)
 - Text Replaces – None – New Acquisition

 - Course Title – Special Education Small Group Instruction 9-12
 - Textbook Title – Algebra I
 - Text Replaces – None – New Acquisition

 - Course Title – Special Education Small Group Instruction 9-12
 - Textbook Title – Geometry
 - Text Replaces – None – New Acquisition

Course Title – Special Education Small Group Instruction 6-8
Textbook Title – Basic Math Skills
Text Replaces – None – New Acquisition

Course Title – Special Education Small Group Instruction 6-12
Textbook Title – Mathematics Concepts
Text Replaces – None – New Acquisition

Course Title – Special Education Small Group Instruction 8-9
Textbook Title – Pre-Algebra
Text Replaces – None – New Acquisition

Director Baxter, seconded by Director Bartolet, moved to approve Education Committee Item 1. Vote: 7-yes, 0-no, 2-absent (Peeke, Schenkel)

2. Approve the second reading of the 2007-08 high school student handbook.

Director Baxter, seconded by Director Bartolet, moved to approve Education Committee Item 2. Vote: 7-yes, 0-no, 2-absent (Peeke, Schenkel)

3. Approve the first reading of the 2007-08 handbooks.
Elementary Student Handbook and Summary of Changes
Middle School Student Handbook and Discipline Plan

Director Baxter, seconded by Director Inghrim, moved to approve Education Committee Item 3. Vote: 7-yes, 0-no, 2-absent (Peeke, Schenkel)

B. *Personnel Committee* – Sandra Miller/Sandra Fellin

1. Approve the resignation of Richard Simononis as high school head golf coach effective immediately.

Director Miller, seconded by Director Torrella, moved to approve Personnel Committee Item 1. Vote: 7-yes, 0-no, 2-absent (Peeke, Schenkel)

2. Approve the following maternity leave request:

Jessica Friday – HS social studies teacher – Mrs. Friday will be taking 10 sick days prior to enacting the 12 weeks of FMLA with which she will be using 40 sick days. After FMLA, Mrs. Friday will be on an unpaid maternity leave for the first semester of the 2007-08 school year. On the April 24th board meeting agenda, it was listed as 30 sick days not 40 sick days.

3. Approve the following 2007 summer learning academy teachers:
Cheryl Kittle – middle school mathematics
Mario Marcozzi – high school social studies and English
4. Approve the request for days without pay for Clarann Filko, elementary instructional aide, on May 30, 31, and June 1, 2007.
5. Approve the Summer Employees for 2007 to be paid an hourly wage of \$10.00, no benefits, for a maximum of forty (40), seven-hour days, effective June 18, 2007:
Summer Bus Cleaners:
Mike Youse, Jean Unguren, Ginger Hill, Karen Werner, Gale Zaino, and Don Zettlemyer;
Summer Painters:
Rick Meyers, Stanley Smith, Herb Payung, and Matthew Diehl;
Summer Custodians/Maintenance:
Dale Frankenfield, Carol Eddinger, Lou Kulscher, Kelly Albertson, Michelle Chavar, and Debbie Appel.

Director Miller, seconded by Director Bartolet, moved to approve Personnel Committee Item 5. Vote: 6-yes, 0-no, 1-abstention (Payung), 2-absent (Peeke, Schenkel)

6. Approve Robert Frey as Athletic Director beginning July 1, 2007 at a salary of \$55,000.

Director Miller, seconded by Director Inghrim, moved to approve Personnel Committee Item 6. Vote: 7-yes, 0-no, 2-absent (Peeke, Schenkel)

7. Approve the following 2007 fall coaches:
Nancy Harte – Cheerleading - \$2,745
Scott Roberts – Golf - \$3,430
8. Approve the request for leave without pay for Jeff Good on May 22, 2007 (afternoon only).

Director Miller, seconded by Director Torrella, moved to approve Personnel Committee Items 2, 3, 4, 7, and 8. Vote: 7-yes, 0-no, 2-absent (Peeke, Schenkel)

C. *Facilities Committee* – Herb Payung/Wally Zimpfer

Items/Projects for Discussion and Possible Resolution

1. Approve the 35 percent of fees for district facility use dedicated for salary, not to exceed the rate of \$34.

Director Payung, seconded by Director Miller, moved to approve Facilities Committee Item 1. Vote: 7-yes, 0-no, 2-absent (Peeke, Schenkel).

2. Discussion of additional funding for field turf improvement.
 2007-08 Landscape Field Budget Justification Version 1
 2007-08 Landscape Field Budget Justification Version 2
 2007-08 Landscape Field Budget Version 1
 2007-08 Landscape Field Budget Version 2

D. *Finance Committee* – George Torrella/David Bonenberger

2007/2008 Budget – Timeline for 2006-2007 School Year	
Sunday, June 10, 2007	Last day proposed final budget printing And available for inspection.
Wednesday, June 20, 2007	Last day proposed final budget public notice;
Saturday, June 30, 2007	Last day for school board to adopt final budget; Resolution adopted for Installment Payments for school property taxes must be adopted June 30, 2007 and each year thereafter;
Tuesday, July 31, 2007	General Fund Budget Submittal Date (On or Before July 31, 2007)

2007/2008 Budget – Saucon Valley Timeline for 2006-2007 School Year	
Tuesday May 8, 2007 Board Meeting	Approval of 2007-2008 Proposed Final Budget in the amount of \$37,705,244 funded by 1.13 mill increase.
Wednesday, May 9, 2007 to Tuesday, May 29, 2007	Proposed Final Budget available for public inspection in the Business Office for 20 days.
Thursday, May 31, 2007	Public Notice of Intent to Adopt the 2007-2008 Final Budget at the June 12, 2007 Board Meeting.
Tuesday, June 12, 2007 Board Meeting	Approval of the 2007-2008 final Budget

Discussion of the 2007-08 Budget.
Budget Chart Document

Director Torrella, seconded by Director Baxter, made a motion to discuss the elementary/middle school secretarial position. Discussion ensued.

1. Approve the purchase of one (1) new 48-passenger bus, (seating capacity is 57- same cost as 48-passenger), in the amount of \$89,387.00 from Rohrer Bus Sales, Routes 1 & 15, Duncannon, PA; and one (1) new 84-passenger bus in the amount of \$88,760.00 from Wolfington Body Company, Inc., Route 100, Exton, PA.
2. Approve the purchase of one (1) 2007 ten-passenger van (with trade-in) in the amount of \$22,341.00 from Pete Hondru's Manheim Chrysler, 700 Lancaster Road, Manheim, PA.

Director Torrella, seconded by Director Inghrim, moved to approve Finance Committee Items 1 and 2. Vote: 7-yes, 0-no, 2-absent (Peeke, Schenkel)

3. Approve the bid for Science Materials for 2007-2008 in the amount of \$7,605.14. Tabulation attached. Science Bid Awards

Director Torrella, seconded by Director Payung, moved to approve Finance Committee Item 3. Vote: 7-yes, 0-no, 2-absent (Peeke, Schenkel).

4. Approve the award of bid for paper/janitorial products through the Northampton-Monroe-Pike County Joint Purchasing Board in the amount of \$23,492.10. Tabulation attached.
Joint Purchasing Bid Award

Director Torrella, seconded by Director Inghrim, moved to approve Finance Committee 4. Vote: 7-yes, 0-no, 2-absent Peeke, Schenkel

E. *Policy Task Force Committee* – Lachlan Peeke/Sandra Fellin

Items/Projects for Discussion and Possible Resolution

1. Approve the first reading of the following policies:
Operations
811 – Bonding
822 – Automated External Defibrillator (AED)
825 – State Mandated Waivers
826 – Privacy of Individually Identifiable Health Information
828 – Fraud
830 – Breach of Computerized Personal Information
2. Approve the second and final reading of the following policies:
Operations
801 – Public Record

